

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

**AQAR for the year**

2016-2017

### 1. Details of the Institution

1.1 Name of the Institution

Dr. Nitte Shankara Adyanthaya Memorial First Grade College

1.2 Address Line 1

Nitte – 574 110

Address Line 2

Karkala, India

City/Town

Karkala

State

Karnataka

Pin Code

574 110

Institution e-mail address

principal\_nsamfgcn@nitte.edu.in

Contact Nos.

08258 - 281349

Name of the Head of the Institution:

Dr. Veena Kumari B.K.

Tel. No. with STD Code:

08258 - 281349

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

**OR**

1.4 NAAC Executive Committee No. & Date:  
*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B++   | 83.25 | May 2004              | 5 Years         |
| 2       | 2 <sup>nd</sup> Cycle | A     | 3.01  | December 2009         | 5 Years         |
| 3       | 3 <sup>rd</sup> Cycle | A     | 3.02  | January 2016          | 5 Years         |
| 4       | 4 <sup>th</sup> Cycle |       |       |                       |                 |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2015-16 submitted to NAAC on 24.10.2016 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Mangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

|  |                                 |                              |                                 |
|--|---------------------------------|------------------------------|---------------------------------|
| University with Potential for Excellence | <input type="text" value="--"/> | UGC-CPE                      | <input type="text" value="--"/> |
| DST Star Scheme                          | <input type="text" value="--"/> | UGC-CE                       | <input type="text" value="--"/> |
| UGC-Special Assistance Programme         | <input type="text" value="--"/> | DST-FIST                     | <input type="text" value="--"/> |
| UGC-Innovative PG programmes             | <input type="text" value="--"/> | Any other ( <i>Specify</i> ) | <input type="text" value="--"/> |
| UGC-COP Programmes                       | <input type="text" value="--"/> |                              |                                 |

## **2. IQAC Composition and Activities**

|   |                                 |
|---|---------------------------------|
| 2.1 No. of Teachers   | <input type="text" value="06"/> |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="01"/> |
| 2.3 No. of students   | <input type="text" value="02"/> |
| 2.4 No. of Management representatives                             | <input type="text" value="01"/> |
| 2.5 No. of Alumni   | <input type="text" value="01"/> |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="01"/> |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/> |
| 2.8 No. of other External Experts                                 | <input type="text" value="01"/> |
| 2.9 Total No. of members  | <input type="text" value="14"/> |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="02"/> |

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Every year plan of action is prepared at the beginning of the year.
- Term-wise evaluation of activities is conducted to suggest the improvement.
- Preparing student profile.
- Organizing P.T.A meeting twice in a year, Parent teacher interaction.
- Monitoring extra curricular activities through various associations.
- Organising outreach programmes.
- Organizing orientation programme for the first year students.
- The quality of teaching is monitored through the comprehensive feedback mechanism which helps to improve curriculum, teaching - learning process and students support activities.
- Teachers are encouraged to take up research studies and participate in the seminars/conferences and present papers.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

| Plan of Action  | Achievements  |
|---|---|
| <ul style="list-style-type: none"> <li>• To upgrade the existing infrastructure</li> <li>• Organising inter collegiate sport tournament.</li> <li>• Bridge course and remedial classes for the students</li> <li>• Soft skill classes for all the final year students</li> <li>• Leadership training programme</li> <li>• To conduct periodical tests, seminars to the students.</li> <li>• Regular counselling for the students by the mentors.</li> <li>• Identification of students for endowment awards and scholarships.</li> <li>• To organise endowment lecture.</li> <li>• To organise annual PTA meeting.</li> <li>• To conduct Inter-collegiate competition.</li> </ul> | <ul style="list-style-type: none"> <li>• Existing infrastructure was upgraded by making minor changes.</li> <li>• Organised inter collegiate competitions and cultural programme</li> <li>• Bridge Course for all I Year students held for 3days in June 2016. Bridge course was also conducted for the first year BBM students in basic accounting in the month of June-July-2016.</li> <li>• Soft skill classes are included in the time table for all the final year classes.</li> <li>• Leadership training programme was conducted for the final year students.</li> <li>• Conducted tests and exams as per the schedule to monitor student performance.</li> <li>• Mentor does counselling to their wards on a regular basis and maintains record of the interaction with their wards.</li> <li>• The students selection for endowment awards and Scholarships was done based on the inputs given by IQAC.</li> <li>• The endowment lecture was conducted on 15<sup>th</sup> March 2017.</li> <li>• PTA meeting was conducted on 04/07/2016 and 24/09/2016.</li> <li>• Pre-university level inter-collegiate competition was held on 15<sup>th</sup> September 2016.</li> </ul> |

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken-

All the activities of the College are guided and monitored by the IQAC. Bridge course, remedial classes, soft skill classes, inter-collegiate competitions and leadership training programmes were conducted. Regular counselling for the students by the mentors was done. Various associations organise guest lectures and competitions on a regular basis.

The different sections of AQAR 2016-17 was prepared with the help of different staff members. It was placed in the IQAC meeting. and finalised.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     |                               |  |                                     |  |
| UG                     | 04                            |  | 04                                  |  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            |                               |  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | 04                            |  | 04                                  |  |
| Interdisciplinary      |                               |  |                                     |  |
| Innovative             |                               |  |                                     |  |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 04                   |
| Trimester | -----                |
| Annual    | -----                |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The B.Com (General) and B.Sc Maths and Electronics syllabus was revised in 2014-2015. In 2015-2016 new syllabus was applied for the III year students.  
I year language syllabus is revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

|       |
|-------|
| ----- |
|-------|

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Professors | Selection Grade Lecturers | Senior Lecturer | Lecturer |
|-------|------------|---------------------------|-----------------|----------|
| 24    | 04         | 05                        | 04              | 11       |

2.2 No. of permanent faculty with Ph.D.

|    |
|----|
| 04 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |   | Associate Professors |   | Professors |   | Others |   | Total |   |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R                | V | R                    | V | R          | V | R      | V | R     | V |
|                  |   |                      |   |            |   | 04     |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|    |  |  |
|----|--|--|
| 03 |  |  |
|----|--|--|



2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | -----               | 02             | 15          |
| Presented papers | 07                  | 01             | -----       |
| Resource Persons | -----               | -----          | 02          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduction of new self-sustaining courses.
- More widespread usage of innovative teaching methods.
- Exploring more areas for the institutional industry linkage.
- Greater contact with experts from various fields through guest lectures, seminars, workshops and conferences.
- Greater responsibility towards the environment.
- Use of more comprehensive software for effective administration.
- Strengthening the services offered by the placement cell.
- Improvement in sports facilities.
- Conducting periodical tests, seminars to the students.
- Conducting remedial coaching classes for slow learners
- Relieving teachers for participation & paper presentation at seminars & workshops with the objective of updating the knowledge.
- Developed infrastructure of the college.
- Conducted tests and exams as per the schedule to monitor student performance.
- Supported advanced learners with books and guidance.
- Parent teachers' interaction is held at regular intervals after the first and second sessionals.
- Regular maintenance, repair and up-gradation of infrastructure.
- Conducted remedial classes for slow learners.

2.7 Total No. of actual teaching days during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Mini projects and Viva-voce

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOE 01

BOS 01

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2.10 Average percentage of attendance of students

91%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |            |            |           |             |
|------------------------|--------------------------------|---------------|------------|------------|-----------|-------------|
|                        |                                | Distinction % | I %        | II %       | III %     | Pass %      |
| BBM                    | 41                             | 19.50 (08)    | 07.41 (03) | 17.07 (07) | 24.39(10) | 68.29 ( 28) |
| B.Com (General)        | 98                             | 40.81 (40)    | 28.57 (28) | 12.24 (12) | 06.12 (6) | 87.75 (86)  |
| B.Com (Vocational)     | 21                             | 71.42 (15)    | 23.80 (05) | -          | 04.70 (1) | 100 (21)    |
| B.Sc                   | 14                             | 64.28 (09)    | 21.42 (03) | -          | -         | -           |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ Semester results are evaluated and analysed in the staff meetings.
- ❖ Remedial coaching for slow learners and repeaters are monitored through the department heads.
- ❖ The results are communicated to the parents through student profile system.
- ❖ The quality of teaching and learning process is being monitored by the IQAC on regular basis. Students are free to share their views with the concerned Lecturers/H.O.D and the Principal. As and when any complaints received from the students on a particular issue, the principal has taken immediate action on such issues to keep on track the quality of teaching.
- ❖ The quality of learning is monitored by conducting internal assessment examinations, seminars and academic competitions and by giving assignments.
- ❖ Teaching quality is monitored by receiving views/suggestions/complaints from the parents.
- ❖ The teachers' quality of teaching is monitored by conducting performance appraisal by the students. If the teachers' performance is below the average level, they are instructed to overcome their limitations in their teaching.
- ❖ Senior faculty in the department also give guidance to the new staff members.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | ----                                |
| UGC – Faculty Improvement Programme            | ----                                |
| HRD programmes                                 | ----                                |
| Orientation programmes                         | 02                                  |
| Faculty exchange programme                     | 06                                  |
| Staff training conducted by the university     | ----                                |
| Staff training conducted by other institutions | 02                                  |
| Summer / Winter schools, Workshops, etc.       | ----                                |
| Others   |                                     |

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 11                            | ---                        |  |  |
| Technical Staff      | 03                            | ----                       |  |  |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The research committee makes effort to monitor research and address the issues of research. The committee guides the staff and students in the preparation of project reports and dissertations. Teachers are provided with incentives for all types of research activities. Students are encouraged to present papers and write articles on various issues. Mini project has been made compulsory for all the final year students.

Students are motivated to participate in the business units and present their findings in the class rooms in the form of seminars. Necessary books are issued and computer with internet facility, scanner and photo copy facility is also provided in the college.

For quality enhancement of the faculty, IQAC decided to encourage the teachers....

- To participate in seminars, workshops and symposium
- To participate in orientation programmes.
- To encourage innovative and technology aided teaching.
- To conduct periodical evaluation of teachers by the students.
- To organize visits to the advanced centers of learning.
- To have a better network with Alumni.
- To write and publish articles.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     |               |          |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               |               |          |        |
| Conference proceedings   |               |          |        |

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   |               |                            |                        |          |
| Minor Projects   |               |                            |                        |          |
| Interdisciplinary Projects   |               |                            |                        |          |
| Industry sponsored   |               |                            |                        |          |
| Projects sponsored by the University/ College                                  |               |                            |                        |          |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |          |
| Any other(Specify)   |               |                            |                        |          |
| Total  |               |                            |                        |          |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State            | University | College |
|---------------------|---------------|----------|------------------|------------|---------|
| Number              |               |          | 01               |            |         |
| Sponsoring agencies |               |          | Sahithya Academy |            |         |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | -      |
|                | Granted | -      |
| International  | Applied | -      |
|                | Granted | -      |
| Commercialised | Applied | -      |
|                | Granted | -      |

3.17 No. of research awards/  
 recognitions received by faculty and research fellows  
 of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       | 02            |          |       |            |      |         |

3.18 No. of faculty from the Institution  
 who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

|                  |                                 |                     |                                 |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="05"/> | State level         | <input type="text" value="01"/> |
| National level   | <input type="text"/>            | International level | <input type="text"/>            |

3.24 No. of Awards won in NCC:

|                  |                      |                     |                      |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level         | <input type="text"/> |
| National level   | <input type="text"/> | International level | <input type="text"/> |

3.25 No. of Extension activities organized

|                  |                      |               |                                 |                                |
|------------------|----------------------|---------------|---------------------------------|--------------------------------|
| University forum | <input type="text"/> | College forum | <input type="text" value="06"/> |                                |
| NCC              | <input type="text"/> | NSS           | <input type="text" value="17"/> | Any other <input type="text"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Programme on “Awareness about contagious diseases” was organised by NSS Unit in association with PHC, Nitte.
- NSS students conducted a survey on malaria, dengue and other diseases causing larva in the premises of Athur, Gundyadka Doopadakatte and Nitte..
- One camp at Govenemnt lower primary school, Kemmannu.
- One day camp on the theme “ Swatchh Belman”
- Swatch Bharath programme on the occasion of Gandhi Jayanthi
- Organised a guest lecture on the topic “Financial Literacy”.
- Geust lecture on the topic “WED 2.0”
- Conducted a geust lecture for girls on the topic “Health issues”.
- Organised a guest lecture on the topic “Electronic shopping- its pros and cons”
- Organised a guest lecture on the topic “Janapada Veekshane, Mahithi sangraha mattu baravanige”.
- Student welfare association conducted guest lectures on the topic personality development, personal effectiveness and imagination is the beginning of creativity.

- Commerce association has conducted guest lectures on the topic Self awareness for personal effectiveness and time management.
- Science association has conducted a guest lecture on the topic Evolution of stars.
- NSS annual Special camp for 7 days at Government Higher Primary School, Yennehole.
- Dental camp was organised in association with A.B. Shetty, Dental Science college, Deralakatte and Justice K S Hegde Dental Hospital, Nitte.
- Kesaru gadde day was organised
- Samskritika Sambrama Shibira by NSS and Youth Red Cross wing
- Blood Donation Camp and blood donation whenever there is need.
- Guest lecture on Swami Vivekananda's message to the youth
- Personality development programmes for the students.
- Entrepreneurship Awareness Camp for the students.
- Students participation in inter-collegiate, University and state level competitions.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing                  | Newly created | Source of Fund | Total        |
|---|---------------------------|---------------|----------------|--------------|
| Campus area   | 103 Acres/<br>22,831 sqft |               | Management     | 2831 sqft    |
| Class rooms   | 8970 sqft                 |               | Management     | 8970<br>sqft |
| Laboratories  | 5600 sqft                 |               | Management     | 5600<br>sqft |
| Seminar Halls   | 1200 sqft                 |               | Management     | 1200<br>sqft |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |                           |               |                |              |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |                           |               |                |              |
| Others  |                           |               |                |              |



#### 4.2 Computerization of administration and library

Yes, Library records are computerised. In the office the attendance system, accounts system, progress report of the students, internal assessment record systems are computerised. The affiliating University has the system of online submission of exam applications, internal assessment marks and financial statement for the examination. As a result all semester examination related works are computerised.

#### 4.3 Library services:

|                  | Existing |           | Newly added |        | Total |           |
|------------------|----------|-----------|-------------|--------|-------|-----------|
|                  | No.      | Value     | No.         | Value  | No.   | Value     |
| Text Books       | 7,452    | 11,66,049 | 126         | 40,031 | 7,578 | 12,06,080 |
| Reference Books  | 2,778    | 2,49,435  | 80          | 10,592 | 2,858 | 2,60,027  |
| e-Books          | --       | --        |             |        |       |           |
| Journals         | 35       | 25,690    | -           | -      | 35    | 26,559    |
| e-Journals       | -        | -         | -           | -      | -     | -         |
| Digital Database |          |           |             |        |       |           |
| CD & Video       | 283      | 8684      | -----       | -----  | 283   | 8684      |
| Others (specify) | 07       | 11,825    | -----       | -----  | 07    | 13,365    |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 45              | 01            | 02       | 02               | 02               | 01     | 02          | 0      |
| Added    | 05              |               |          |                  |                  |        |             |        |
| Total    | 50              | 01            | 01       | 02               | 02               | 01     | 02          | 0      |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

MS Office, Tally, Internet access

#### 4.6 Amount spent on maintenance in lakhs :

|   |               |
|---|---------------|
| i) ICT  | Rs 32,056     |
| ii) Campus Infrastructure and facilities      | -----         |
| iii) Equipments                               | Rs. 33,030    |
| iv) Others ( Operating & Administrative Cost) | Rs. 18,32,340 |
| <b>Total :</b>                                | Rs. 18.97,426 |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As far as the student support and progression is concerned, IQAC decided to take the following steps for the quality enhancement among students.

- Students are encouraged to participate in various competitions by providing the necessary training, guidance, re-imburement of expenses, monetary incentives and prizes are awarded to recognize the outstanding talents.
- Identifies the economically weaker section of the students and recommends for fee concession.
- Three days orientation programme for the first year students in the beginning of every academic year
- All students of the College are covered under the scheme of group insurance.
- Coaching classes for competitive exams like IBPS, MAT, CAT, CPT etc.
- Soft skill modules have been designed and included in the curriculum for the final year students.
- Remedial classes are conducted for slow learners after class hours.
- Suggestions to the placement cell to conduct training programmes in leadership skills, Group discussion, interview techniques, resume writing etc.,
- Assistance in organising industrial/factory visits to provide practical exposure to the students.
- Preparing the prospectus & academic calendar
- Extension service wings like N.S.S, Red Ribbon Club, Red Cross etc have been made functioning effectively.
- Members of Youth Red Cross Wing contributed towards PM's National Relief Fund amounted Rs 17,000/-.
- Arranging remedial courses to the needy students.
- Providing additional support to advanced learners.
- Arrangement for commutation from student's residence.
  
- Notices about scholarship, fee concessions are duly posted on the notice board.
- System of arrangement to obtain government scholarships to eligible students.
- The students are awarded with Best Library user prize for maximum utilisation of library.
- Amith S Salian, II B.Com has participated in the "Republic Day Parade" which was held at New Delhi from 1<sup>st</sup> To 31<sup>st</sup> January, 2017.

## 5.2 Efforts made by the institution for tracking the progression

- The College facilitates the students' progression to higher level of education and towards employment through proper training, counselling, guidance, programs, competitions etc.
- The faculties from the respective disciplines monitor the students' progress and performance by following a number of evaluative methods such as class – room interactions, assignments, student seminars, project works, class tests and internal exams. The students' interaction with their peer group and faculties are monitored both by the subject teachers and the head of the department.
- The progress of the students is informed to the parents during Parent-Teacher meetings. In addition, departmental and college notice boards are also used to display the marks scored by the students in various tests.
- The progress of the students in the internal examination is communicated to them by handing over their answer script and advised them to rectify the errors in the next examination.
- The Management of the College gives preference and fee concession to students in the MBA and MCA institutions run by the Trust and also gives preference while filling up vacancies in any of its institutions.
- Conducting Viva at the end of odd semester every year.

5.3 (a) Total Number of students

| UG  | PG  | Ph. D. | Others |
|-----|-----|--------|--------|
| 573 | --- | ---    | ---    |

(b) No. of students outside the state 

|    |
|----|
| 13 |
|----|

(c) No. of international students 

|     |
|-----|
| --- |
|-----|

| <table border="1" style="display: inline-table;"> <thead> <tr> <th>No</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>278</td> <td>48.51</td> </tr> </tbody> </table> | No    | % | 278 | 48.51 | Women | <table border="1" style="display: inline-table;"> <thead> <tr> <th>No</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>295</td> <td>51.48</td> </tr> </tbody> </table> | No | % | 295 | 51.48 |
|---|-------|---|-----|-------|-------|---|----|---|-----|-------|
| No  | %     |   |     |       |       |   |    |   |     |       |
| 278   | 48.51 |   |     |       |       |   |    |   |     |       |
| No  | %     |   |     |       |       |   |    |   |     |       |
| 295   | 51.48 |   |     |       |       |   |    |   |     |       |

| Last Year (2015-2016) |    |    |     |                       |       | This Year (2015-2016) |    |    |     |                       |       |
|-----------------------|----|----|-----|-----------------------|-------|-----------------------|----|----|-----|-----------------------|-------|
| General               | SC | ST | OBC | Physically Challenged | Total | General               | SC | ST | OBC | Physically Challenged | Total |
| 42                    | 08 | 09 | 480 | ----                  | 535   | 54                    | 07 | 03 | 509 | -----                 | 573   |

Demand ratio 1:1      Dropout % 0.03%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The College conducted coaching classes for competitive exams such as MAT, CAT, CPT, IPBS etc.
- Teachers guide the students to appear for CAT, MAT and PG CET entrance exams.
- Provided books and magazines for competitive exam through career guidance cell.
- MOU with Triumphant Institute of Management Education (TIME) Pvt. Ltd. Udupi and Thrisha Udupi to conduct coaching classes for competitive exams and CPT classes respectively.
- The extracurricular associations in the college are design the programmes in such a way that the students learn and acquire social and spiritual values which are very much needed to run their life successfully.
- Teachers conduct training sessions for the students on aptitude and reasoning test to face exams and aptitude tests conducted by different companies who visit our college during campus placement drives.

No. of students beneficiaries

|     |
|-----|
| 110 |
|-----|

#### 5.5 No. of students qualified in these examinations

|             |                                   |           |                      |      |                      |        |                                 |
|-------------|-----------------------------------|-----------|----------------------|------|----------------------|--------|---------------------------------|
| NET         | <input type="text" value="----"/> | SET/SLET  | <input type="text"/> | GATE | <input type="text"/> | CAT    | <input type="text" value="-"/>  |
| IAS/IPS etc | <input type="text"/>              | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Others | <input type="text" value="45"/> |

#### 5.6 Details of student counselling and career guidance

- The system of teacher-Mentor is in practice.
- Parents-teachers-students association meet have been conducted for the evaluation of the students twice in a year.
- They counsel the students about their careers, arrange for parent teacher meet and help them to reach their potential.
- Summative evaluation of students is carried out at the end of the session in the form of university semester end examination that is necessary for broader benchmarking of our students. This helps the students to increase their confidence, reduces the fear of examination and they come to know about the method of evaluation in the examination. It is a student friendly approach.

- Periodically we conduct the examination for the students and it will be evaluated by the respective staff members and the head of the institution.
- Staff-in-charge of the classes gives the special counseling for the week students in the subjects.
- Placement cell conducts coaching classes.

No. of students benefitted

|     |
|-----|
| 573 |
|-----|

### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 04                              | 97                              | 38                        | 30                        |

### 5.8 Details of gender sensitization programmes

- Formed Anti women Harassement Cell consisting Principal, 2 women staff and a professional counsellor.
- Awareness Programmes on Safety of Girl Students, Health issues, Adolescence issues, Self Protection, etc are conducted regularly.
- Parents Relation Center is formed.
- Women Empowerment Cell is formed and many awareness programmes are conducted under this cell.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 

|    |
|----|
| 86 |
|----|

 National level 

|    |
|----|
| 15 |
|----|

 International level 

|    |
|----|
| -- |
|----|

No. of students participated in cultural events

State/ University level 

|    |
|----|
| 75 |
|----|

 National level 

|    |
|----|
| 11 |
|----|

 International level 

|    |
|----|
| -- |
|----|

5.9.2 No. of medals /awards won by students in Sports, Games and other events

|                                   |    |                |     |                     |     |
|-----------------------------------|----|----------------|-----|---------------------|-----|
| Sports : State/ University level  | 48 | National level | 07  | International level | --- |
| Cultural: State/ University level | 10 | National level | --- | International level | --- |

5.10 Scholarships and Financial Support

|  | Number of Students | Amount (Rs.) |
|--|--------------------|--------------|
| Financial support from institution                                   | 107                | 9,42,200     |
| Financial support from government                                    | 227                | 4,05,030     |
| Financial support from other sources                                 |                    |              |
| Number of students who received International/ National recognitions | --                 | --           |

5.11 Student organised / initiatives

|                                     |    |                |    |                     |    |
|-------------------------------------|----|----------------|----|---------------------|----|
| Fairs : State/ University level     | 02 | National level | -- | International level | -- |
| Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12 No. of social initiatives undertaken by the students 02

5.13 Major grievances of students (if any) redressed:

**No such grievances reported.**

There are two cells: Women Anti Harassment Cell and Redressal Cell.

- The cell attends grievances of the students & find out the solutions, remedies for their problems.
- The class Advisor/Mentor system is followed. He/She solves most of the academic and non-academic problems.

Functions of the cell-

- Receiving & listening to grievances.
- Analyse the grievances.
- Face to face discussions with students.
- Suitable actions.

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision**

“To build a humane society through excellence in education and health care.”

**Mission**

“Dr. Nitte Shankar Adyanthaya Memorial First Grade College is committed to developing in students a capacity for analysis and judgement and inculcate in them values to draw out a desire for authenticity and sincerity.”

6.2 Does the Institution has a management Information System

Yes

- Any information regarding payment of fees by students, admission details, result analysis everything will be sent to the management through the Principal and the management share their opinion with the Principal and if necessary the Correspondent visit the college and meet all the staff members .
- Any circular or information given by the management is sent to the Principal and it is circulated through a circular in the staff meeting.
- College has an efficient internal coordination and monitoring system and Participative Mechanisms at every stage to ensure quality and efficiency.
- Meetings of the teachers with their respective Heads are also conducted to discuss the allocation of the topics to be taught, completion of the topics, framing of assignments, preparation of the departmental timetable etc. Periodic meetings of the Heads of the Departments with the Principal are conducted to ensure smooth and efficient running of the institute, to prepare timetable, and to discuss various instructions from the university.
- Principal conducts meetings of the non-teaching staff members periodically.
- There are some special committees such as Admission, Redressal Cell, Women Empowerment Cell, Library Committee etc, which help a lot in managing college administration. The Principal is always available to guide the entire staff for overall development of the institute.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The College is affiliated to Mangalore University. Curriculum and syllabus are developed by the University level academic bodies with the active participation of few faculty members of the College in revising the syllabus. All teachers are the members of the Teachers' Associations of Mangalore University for various subjects taught in the College. These associations regularly conduct seminars and workshops in which opinions and suggestions are formed for the consideration of Board of Studies. Some of the faculty members of the College have participated as resource persons in the debates held during such programmes and contribute to the improvement of curriculum.

The designed curriculum gives insight into acquire the basic skills and knowledge in the subjects, which is a primary objective of the institution. The teachers are appointed for this purpose. The enrichment courses help the students to acquire skills on other areas like social commitment, English language skills, soft skills, etc. The extracurricular associations of the college designs the programmes in such a way that the students learn and acquire social and spiritual values which are very much needed to run their life successfully

#### 6.3.2 Teaching and Learning

- Teachers are encouraged to attend workshops and seminars
- Experienced faculty.
- Innovative teaching methods.
- Well equipped library.
- Well equipped laboratory.
- Continuous internal assessment.
- Tutorial system.
- Mentoring system.
- Books given through departmental libraries.
- Books lent from the personal collection faculty.
- Seminars for advanced learners

#### 6.3.3 Examination and Evaluation

University has adopted credit based semester scheme, where in students participation in extra-curricular and co-curricular activities is also considered for internal assessment. As per University regulations internal assessment is based on two internal assessment examinations. The College also considers assignments, mini project and viva voce examination for internal assessment.



Aggregate evaluation of students is carried out at the end of the session in the form of university semester end examination that is necessary for broader benchmarking of our students. This helps the students to increase their confidence, reduces the fear of examination and they come to know about the method of evaluation in the examination. It is a student friendly approach.

#### 6.3.4 Research and Development

- Research projects like mini project, project in lieu of Auditing subject by sixth semester BBM students and Computer subject projects by Sixth Semester B.Com (Vocational), as a part of their curriculum are given to the students. Mini project is offered for all final year students.
- The management of the College is proactive and has a policy to provide seed money, institutional and administrative support, reduced teaching load, special leave to faculty engaged in research works and projects.
- Industrial/factory visit to understand the practical aspects of functioning and interact with the employees.
- On-line journal, well equipped lab facilities, including language lab are made available to the students in the College campus.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library facility, Infrastructure like Computers with internet facility, Photo copy machines, LCD Projector (AV Room) Scanners and Printers are available to the Students and the Research scholars.

The library has a library advisory committee. The library advisory committee has four to six members. The members have the responsibility of stock verification of books, maintaining discipline in the library, solving the problems of students regarding shortage of books, recommending the purchase of new books and journals for the library etc.

The students are motivated and encouraged to read books and journals/subject magazines. Relevant books and journals are added to the library periodically. Outside the class room students are directed to take up assignments, mini projects, and notes preparation utilising the well equipped library resources. Book bank and ICT facilities are provided. In the library Internet facility is provided to the students free of cost. Media section is used by the staff and students for preparation of power point presentations and association activities. Computer laboratory with internet facility is used by both staff and students.

### 6.3.6 Human Resource Management

Regular faculty development programmes are conducted for the staff to update the skills in learning oriented teaching methods. The faculty are deputed to workshops and other academic meets to acquire new and contemporary teaching skills. These measures help in faculty motivation and enrichment and thereby meet the changing requirement of the curriculum. Periodical training in classroom management, counselling is given to the staff.

Training programmes are conducted for the non-teaching staff periodically. These programmes are organized by the management and Trust.

#### **For students**

- Certificate courses in Tally ,Web designing ,graphics etc
- Activities oriented for HRD such as Group discussions, Debates, Essay writing are conducted regularly through extra curricular activities. Credits are given to such programmes.
- Through NSS and Red Cross Club outreach programmes are conducted.

### 6.3.7 Faculty and Staff recruitment

The Management recruits the staff as and when vacancy arises. Selection is based on the quality of teachers and experience.

Whenever vacancy arises, advertisement is given in the local dailies and interview is conducted by a committee called Board of Appointment (BOA), which consists of Principal, Management representative, HOD and/or subject expert. This panel makes recommendation to the management for appointment. Appointment of non-teaching staff is made by the Trust as per requirement.

### 6.3.8 Industry Interaction / Collaboration

The College aims at generating computer skilled manpower and believes that industry-interaction facilitates the same. Written agreements have been signed with two local industries and one Management Institute for the above said purpose. Lectures by the executives of these companies and visits by the students to understand the functioning of these companies has helped them to understand the practical realities of the theoretical inputs given in the classroom.

Involvement of all the stakeholders in the process of decision making, planning and evaluation ensures success and growth of the institution and they express their expected outcomes from the college. Being a Private unaided college, its major stakeholders are students. Other stakeholders are parents, Community organizations, Alumni association in particular, and the society in general.

The involvement of active stake holders is ensured through:

- ❖ Forming different Committees and Associations.
- ❖ Giving timely feedback
- ❖ Calling experts' opinion and suggestions.
- ❖ Giving weightage for constructive criticisms by stakeholders
- ❖ Getting regular feedback orally and passing it to the appropriate authorities.
- ❖ Students are given full responsibility in organising Programs, Inter collegiate fests, seminars, and co-curricular activities.

The Principal is considered as the link between all the stakeholders. She plays a dynamic role to ensure the involvement of all in the academic deliberations.

### 6.3.9 Admission of Students

- Admission is done as per University rules and regulations and according to the governments guidelines.
- All factors relating to social justice are met.
- Fee concession given to economically backward students.
- Scholarships given to advanced learners.
- Care taken to address problems of physically challenged students.

In the academic year 2016-2017, 205 students got admission for first year in the College. The students are selected for the courses through interview on the basis of marks obtained in the qualifying examination. Fee concession is offered to the students with 90% and above. Students from sister institution are given fee concession up to Rs 2,000/-. Benefit is also given to the students with sports background. Preference is given to local candidates and from sister institutions which run the qualifying courses. In spite of the locational disadvantage of the College the students from other states and students from Middle Eastern countries also are studying in the College.

### 6.4 Welfare schemes for

|              |  |
|--------------|--|
| Teaching     | Free medical and dental facility as per Trust regulations.   |
| Non teaching | Free medical and dental facility, ESI scheme.  |
| Students     | Group insurance, Fee concession, Mid day meals, Scholarships, Free education under sports and Games quota. |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |   | Internal |           |
|----------------|----------|---|----------|-----------|
|                | Yes      | Agency  | Yes      | Authority |
| Academic       | √        | The local inspection committee (LIC) of the Mangalore University inspects the academic activities and infrastructure of the college every year. | √        | Trust     |
| Administrative | √        | The local inspection committee (LIC) of the Mangalore University inspects administrative system of the college every year.                      | √        | Trust     |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Syllabus Revision once in three years.
- Conducting 2 Internal Assessment examinations per semester.
- Conducting two semester examinations for each class every year.
- Computerisation of the tabulation scheme
- Online registration of students for examination.
- Online declaration of results.
- Online submission of internal marks.
- Coded answer scripts to hide the identity of the students.
- Speedy revaluation and announcement of results.
- Photo copies of answer scripts made available from 2015

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-----

### 6.11 Activities and support from the Alumni Association

Alumni Association conducts annual meetings and suggests improvement in the existing system. They institute endowment funds for the benefit of meritorious students. They also give guest lectures and share their experience in the field of their working.

Our institution has alumni association since 2003, but not registered. Our old students are actively taking part in the developmental activities of the college by giving donations and by rendering services. The association conducts 2 to 4 meetings every year. It helps in development activities of the college like conducting competitions, workshops, training programmes and other constructive programmes.

Some of the contributions made by the Alumni are

- Financial assistance to the college.
- Proficiency prizes, best NSS volunteers, best sportsman prizes.
- Working as the ambassador of the college.
- Scholarships to the students, felicitation to the rank holders.
- Share their experiences (past) and expectations.
- His/her ward/relatives are admitted to this college.
- Helps in conducting various competitions and programmes.
- Sharing of experiences and outcomes with the present students.
- Students who have selected for jobs with the assistance of employment cell acts as the ambassadors of the college.
- They act as link between the college and prospective employees.

### 6.12 Activities and support from the Parent – Teacher Association

The PTA'S Executive Committee takes an active interest for the betterment of the College. Mrs K Yogini is the President of the Association with 5 other parents as its Members. The Committee meets once in every two months to arrive at a decision on various matters concerned with the students academic development. Besides, every year two General Body Meetings are held.

Some of the contributions made by the Alumni are

- Working as the ambassador of the college.
- Scholarships to the students, felicitate the rank holders.
- Share their experiences (past) & expectations.
- His/her ward/relatives are admitted to this college.
- Helps in conducting various competitions and programmes.
- Sharing of experiences and outcomes with the present students.
- Financial assistance given to economically backward students
- Financial support extended to conference/seminars.
- Sponsoring the mid-day meal programme.

### 6.13 Development programmes for support staff

The institution provides training to its supportive staff for effective implementation of the quality assurance procedure from time to time under faculty development programmes/staff development programmes.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The NSS units of the College conduct Vanamahotsava programme in planting more trees in the campus which helps carbon neutrality.
- The campus has been declared as plastic free campus.
- Slogans are put up and dustbins are placed around the campus and ‘campus cleaning’ (Swachata Abhiyana) is done by the students periodically in and around the campus.
- Organizing “Go-Green” programs and ‘Swatch Nite’ every year.
- Awareness programmes are conducted to the students.
- Organising Eco-friendly talks by the experts.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The biometric system for attendance in the College has enabled regularity and availability of staff during working hours for both academic as well as administrative work.
- Power point presentation by the students while presenting the seminars.
- During working hours, students are not allowed to go out of the college campus unless in the case of emergency. They are advised to go to library/reading room / sports room during the leisure hours.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The institute incorporates the strategic plan to determine the mission which is periodically reviewed by the governing body. The governing body meets periodically to incorporate action plans in to the institutional strategic plan.

The Principal always meets with various stakeholders such as students, alumni, parents, industrialists, teachers, employers, university personnel, higher education personnel, etc from time to time through parents teachers meet, alumni meet, staff council meet, etc.

The leadership of the institution extents full support for policy and planning through need analysis, research inputs and consultation with reference to goals aspirations and needs of the students.

In the beginning of every academic year on the orientation day First year students are given the printed handouts, which contains details about rules and regulations of the programme, process of internal assessment and subjects offered in the programme. Academic calendar containing working days, examination schedule and other details is given to each student and the staff. The students are informed about the evaluation method on the orientation day. The HODs hold meeting to discuss the allocation of subjects and teaching load at the end of every term. Individual teacher prepares his/her teaching plan for each term, which is approved by the Principal. Day-wise record of teaching is maintained by all the teachers in a Teacher's diary. When the actual teaching starts in an academic year, HODs periodically monitors the coverage of the syllabus and report to the Principal. Depending upon the pre-determined criteria, internal assessment tests are conducted. Internal assessment tests are conducted as per the schedule printed in the academic calendar. Semester end examinations are conducted as per the schedule put up by the University.

Term-wise evaluation of activities is conducted to suggest the improvement. Library books suggested by the teachers and students are purchased based on the approval by the Library Committee. Teachers are encouraged to take up research studies and participate in seminars/conferences and present papers. Teachers are encouraged to follow the student-centric learning techniques.

#### 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Industry Academia Interaction
- Providing fee concessions and midday meals
- The institution publishes up-dated prospectus, hand book and student profile every year.
- Mentor system to monitor and guide the students.
- Students should wear ID card with uniform during class hours.

#### 7.4 Contribution to environmental awareness / protection

- Awareness is created among the staff and students regarding the energy conservation through notices put up in various places.
- Renewable energy is used in the campus through solar energy and bio fuel.
- Water harvesting is done.
- Large areas of the campus are covered with plantations.
- Bifurcation of the waste as bio degradable and non bio degradable is made and is accordingly disposed off.
- Proper water flow is managed.
- Vanamahostava is practiced by NSS Unit.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **STRENGTHS**

- 4 faculty with Ph.D. degree.
- 4 faculty cleared NET Examination.
- Out of 27 faculty members 20 are permanent, 4 on probationary and 3 on part-time basis.
- 9 teachers having an experience of over two decades. 4 having an experience over 6 years.
- The effective functioning of the Placement Cell in the college benefits a large number of students.
- College is known as a college with difference due its good academic performance and discipline.
- Better teacher student ratio.
- Highly dedicated and cooperative teaching and non teaching staff.
- Disciplined students.
- Support from Alumni Association, Parents Association.
- Satisfactory result.

- **WEAKNESSES**

- Declining demand for BBM and B.Sc. courses.
- Rural background of students.

- **OPPORTUNITIES**

- Increasing demand for B.Com course and better placements over the years.
- Opportunity to start Add-on courses and certificate courses.
- The college has adequate space and potential for future growth and the development.

- **CHALLENGES**

- Preparing the students to face the challenges of competitive world and make them employable.
- Decline in the student strength in BBM and B.Sc courses.
- The college has to compete with many Government colleges where the fee structure is more favorable to students.



## **8. Plans of the institution for next year**

- Skill development programmes for staff and students.
- Regular curricular, Co-curricular and Extra-curricular activities for students.
- Increase in the use of modern teaching methods.
- Installation of CC camera in the college premises.
- Regular Maintenance and repair and up-gradation of infrastructure.
- To upgrade existing infrastructure.
- Bridge course and remedial classes for the students.
- Soft skill classes for all the final year students.
- Leadership training programmes.
- Training for banking exams.
- Coaching for CPT, Public service and Defence examinations.
- To increase the placement of students through the placement cell.
- Regular counselling for the students by the mentors.
- Identification of students for endowment awards and scholarships.
- To organise endowment lecture.
- To Organize University Level intercollegiate Competitions.
- To organize study tours and field visits.
- Preparing for IV Cycle of accreditation.
- To increase the placement of students through the placement cell.

Name : Mr.Prakash.B.



\_\_\_\_\_  
Signature of the Coordinator, IQAC

Name: Dr. Veena Kumari B K



\_\_\_\_\_  
Signature of the Chairperson, IQAC

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
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# Dr. NSAM First Grade College, Nitte

25.06.2016

## Academic Calendar for the year 2016-17

### I Term

- |  |                          |
|--|--------------------------|
| 1. Commencement of I,II & V Semester Classes | 01.07.2016<br>Friday     |
| 2. Orientation for First year Students       | 01.07.2016 to 03.07.2016 |
| 3. Last date for admission to I Semester     | 06.07.2016<br>Monday     |
| 4. Last date for Transfer Admission          | 06.07.2016<br>Monday     |
| 5. Students' Council Inauguration            | 27.07.2016<br>Wednesday  |
| 6. I Sessional Examination begins            | 16.08.2016 to 18.08.2016 |
| 7. Aurora (Inter- class competitions)        | August 2016              |
| 8. Submission of I Sessional Marks           | 26.08.2016<br>Friday     |
| 9. II Sessional Examination begins           | 19.09.2016 to 21.09.2016 |
| 10. N- IGMA (Pre-university level fest)      | September 2016           |
| 11. Parent Teachers' meet                    | September 2016           |
| 12. Submission of Marks & Internals          | 07.10.2016<br>Saturday   |
| 13. End of I Term Classes                    | 22.10.2016<br>Saturday   |
| 14. Term break                               | 24.10.2016 to 14.12.2016 |
| 15. Commencement of I/III/V semester exams   | 26.10.2016<br>Wednesday  |

## II Term

- |  |                          |
|--|--------------------------|
| 1. Commencement of II/IV/VI semester classes       | 15.12.2016<br>Tuesday    |
| 2. Sports Day                                      | 10.01.2017<br>Tuesday    |
| 3. Christmas Vacations starts                      | 24.12.2016 to 31.12.2016 |
| 4. I Sessional Examination begins                  | 30.01.2017 to 01.02.2017 |
| 5. N-IGMA (Inter- collegiate State level fest)     | February 2017            |
| 6. Submission of marks                             | 09.02.2017<br>Thursday   |
| 7. College Day                                     | 14.03.2017<br>Thursday   |
| 8. II Sessional Examination begins                 | 13.03.2017 to 15.03.2017 |
| 9. Submission of Marks & Internal marks            | 29.03.2017<br>Wednesday  |
| 10. End of II Term Classes                         | 12.04.2017<br>Wednesday  |
| 11. Term Break                                     | 12.04.2017 to 14.06.2017 |
| 12. Commencement of II/IV/VI Semester Examinations | 17.04.2017<br>Monday     |

**Note:** In the event of any of the above date being holiday the activity shall commence on the next working day.

C.C to:

The Registrar, NET Campus  
The Head of the Departments  
The Office Superintendent

**PRINCIPAL**