



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	NITTE EDUCATION TRUST'S DR. NITTE SHANKARA ADYANTHAYA MEMORIAL FIRST GRADE, NITTE
Name of the head of the Institution	Dr Veena Kumari B K
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08258281349
Mobile no.	9980340212
Registered Email	principal_nsamfgcn@nitte.edu.in
Alternate Email	iqac.nsamfgcn@nitte.edu.in
Address	NET Campus Nitte.
City/Town	Karkala
State/UT	Karnataka
Pincode	574110

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Prakash B			
Phone no/Alternate Phone no.		08258281349			
Mobile no.		9844882228			
Registered Email		iqac.nsamfgcn@nitte.edu.in			
Alternate Email		jcprakash_bhat@yahoo.co.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://drive.google.com/file/d/1UAqkiwpa18-ZGB5cY5o-Y-HF1eN6gLw0/view?usp=sharing">https://drive.google.com/file/d/1UAqkiwpa18-ZGB5cY5o-Y-HF1eN6gLw0/view?usp=sharing</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://drive.google.com/file/d/1TemfZ0Wk1_t9YHefhEEV97quw8M0u2l/view?usp=sharing">https://drive.google.com/file/d/1TemfZ0Wk1_t9YHefhEEV97quw8M0u2l/view?usp=sharing</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	83.25	2004	03-May-2004	02-May-2009
2	A	3.01	2009	31-Dec-2009	30-Dec-2014
3	A	3.02	2016	19-Jan-2016	18-Jan-2021
<b>6. Date of Establishment of IQAC</b>			10-May-2004		
<b>7. Internal Quality Assurance System</b>					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conducted a workshop on communication skills in association with ICT Academy Chennai	28-Jan-2020 1	130
A career guidance programme was organised in association with TIME Institute Udupi for the final year students.	02-Jul-2019 1	189
Soft Skill training workshop for students.	06-Jul-2019 1	190
Organised PTA Meeting	06-Aug-2019 1	350
Organised a one-day FDP on Making of a great teacher.	17-Jun-2019 1	25
Conducted a one-day workshop on CBCS of First Semester BBA of Mangalore University.	06-Jul-2019 1	132
Orientation program for the First Year Degree students	18-Jun-2019 2	202
Submission of AQAR of IQAC	05-Nov-2020 1	25
A two day leadership training camp was organised for the student council members and for the final year students.	26-Aug-2019 2	68
Organized Endowment lecture on the topic Consumer Rights: Issues, concerns and challenges.	20-Feb-2020 1	600
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Organized a oneday Faculty Development Program under the aegis of IQAC on the topic 'Making of a Great Teacher'. 2. Organized a oneday workshop on Choice Based Credit System (CBCS) of I Semester BBA of Mangalore University on 06 July 2019. 3. On 06 July 2019, College organized a Soft Skill training workshop for students. 4. A Career Guidance Program was organised in association with TIME institute, Udupi for the final year students on 02 July 2019. 5. A twoday 'Leadership Training Camp' was organised for the Students Council Members and the final year students in association with Forum of Free Enterprise, Mumbai on 26 August 2018 and 27 August 2019.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organize an annual PTA meeting.	On 06 August 2019 the PTA meeting was held. Mrs. Jyothi Mahadev, Hypnotherapist and Writer, Manipal, was the Chief Guest for the program.
To organize endowment lecture.	The endowment lecture was organized on 20th February 2020.
Identification of students for endowment awards and scholarships.	The selection of the students for endowment awards and scholarships was made on the basis of IQAC inputs and awarded during the annual day held on 10.03.2020.
Regular counselling for the students by the mentors.	On a need-based basis, mentors have consulted their wards and keep track of

	their wards' interaction.
To conduct periodical tests, seminars to the students.	Conducted tests and exams as per the schedule to monitor student performance.
Leadership training Camp.	A two-day 'Leadership Training Camp' was organised for the Students Council Members and the final year students in association with Forum of Free Enterprise, Mumbai on 26 August 2018 and 27 August 2019.
Soft skill classes for all students	Soft skill courses for all first- and second-year students in odd and even semesters are included in the time table, two hours a week.
Bridge course and remedial classes for the students	Orientation program for all I Year students held for 2 days on 18th and 19th June 2018. Bridge course was also conducted for the first year BBA students in Basic Accounting in the month of June-August 2019.
Organizing intercollegiate sport tournament	Organised Mangalore University Intercollegiate Basketball Championship held at BC Alva Stadium Nitte on 06 and 07 September 2019.
To upgrade the existing infrastructure	Existing infrastructure was upgraded by purchasing materials for Physics lab worth Rs 1,43,260. DLink WiFi Router was installed in the Seminar Hall.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
--	-----

Name of Statutory Body	Meeting Date
Governing Council	25-May-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
--	----

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
---	-----

Year of Submission	2020
--------------------	------

Date of Submission	12-Mar-2020
--------------------	-------------

<b>17. Does the Institution have Management Information System ?</b>	Yes
--	-----

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

• The College has an interactive and vibrant website with necessary links to useful information. • Any information regarding payment of fees by students, admission details, result analysis everything will be sent to the management through the Principal and the management share their opinion with the Principal and if necessary, the Correspondent visits the college and meet all the staff members. • Any circular or information given by the management is sent to the Principal and it is circulated through a circular in the staff meeting or staff notice Board. • Meetings of the teachers with their respective Heads are also conducted to discuss the allocation of the topics to be taught, completion of the topics, framing of assignments, preparation of the departmental timetable, etc. Periodic meetings of the Heads of the Departments with the Principal are conducted to ensure smooth and efficient running of the institute, to prepare timetable, and to discuss various instructions from the university. • There are some special committees such as Admission, Redressal Cell, Women Empowerment Cell, Library Committee, OBC Cell, Minority Cell, SC/ST Cell, ICC etc, which helps a lot in managing college administration. The Principal is always available to guide the entire staff for overall development of the institute. • An online attendance management system is implemented to monitor the attendance details of the students. • We also implemented the Biometric Retinal scan Attendance Management system for teaching and nonteaching employees. • We have networked CCTV cameras installed in each classroom and surrounding areas, to provide a secure arena. • The Institute has a system to record students' information in the students database at the time of admission in UG courses and various data analysis is being conducted based on the same. • Submission of internal marks /EC CC Marks through online University portal.

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is affiliated to Mangalore University. The curriculum and syllabus are developed by academic bodies at the university level. In the academic year 2019-20, the Choice Based Credit System (CBCS) adopted for all courses as per the regulations of Mangalore University. In the beginning of every academic year, curriculum and its plans and procedures documented in the academic calendar and it is provided to the students in prospectus at the time of the admission. IQAC of the Institution prepares the academic plan of the year in accordance with the academic calendar issued by the Mangalore University. Timetable committee designs timetable for all UG programs as per university norms. It is displayed on the notice board. Teachers are informed about their workload and courses for the next academic year. This helps them to prepare teaching plan. The lecture plans are recorded in Teachers Diary of faculty. Higher authorities monitor the same. Teachers are expected to execute their course deliverable as mentioned in teaching plan. Teachers refer to the standard reference books prescribed by University along with the latest information available online and other resources for effective implementation of curriculum. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Role Play, Allied Projects, Management Games, Short Films, Industrial Visits, Model making competitions, Brainstorming, Assignments, Videos, Use of charts and Graphs, Case studies are used for effective curriculum implementation. Based on semester wise result analysis of every course corrective measures are suggested by IQAC and bridge courses and remedial classes are conducted if required. Academic review and feedback are taken periodically. Meetings are held regularly to discuss their action plans for successful implementation of curriculum. The Institution ensures effective curriculum delivery through a well-planned and documented process. Effective implementation of the curriculum is periodically reviewed through departmental meetings and feedback by the different stakeholders and various assessment strategies. Assessment techniques include Sessional Examination, Class tests, Presentations, Assignments, Mini-projects/Field engagement, Viva-voce, and final exams are regularly conducted by the university. To support academic activities various co-curricular activities are held during the academic year. The progress of the student is regularly monitored by the class advisers, mentors, HODs and the Principal. The performance and conduct of the students are communicated to the parents through Parent-Teacher Meeting conducted in each academic year. In order to verify the student's regularity, the absence of the student is conveyed to the parents/guardians via SMS on a daily basis, which is accessible to the parents via message sent to their cell phones.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Soft Skills	Nil	20/06/2019	30	Yes	Communication skills, problem solving skills, critical thinking skills.
Leadership	Nil	26/08/2019	30	Yes	Teamwork

training					and Productivity skills, Conflict management skills, Time management skills
Personality Development.	Nil	24/02/2020	30	Yes	Teamwork and Productivity skills, Conflict management skills, Time management skills.

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	General	20/06/2019
BCom	B.Com with Computer Application	20/06/2019
BBA	Compulsory Subjects	20/06/2019
BSc	Physics, Mathematics and Computer Science	20/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	833	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on communication and IT Skills	18/06/2019	190
Soft skill Programme	21/06/2019	589
Yoga	02/10/2019	200
Swachh Nitte	02/10/2019	200
Orientation Programme on: Investment in mutual	09/07/2019	87

funds		
Leadership Training	26/08/2019	68
Personality Development Workshop	24/02/2020	63
Orientation Programme on Aptitude Test and Interview	19/02/2020	160
ICT- National Communication Skills Challenge	28/01/2020	130
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Industrial Visit	366
BBA	Industrial Visit	152
BSc	Industrial Visit	51
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is collected from stakeholders viz. Students, Parents, Teachers, Employers and Alumni. As soon as the feedback is obtained, it is processed, and action is taken. The feedback is then discussed by IQAC and the Staff Council and the outcome is communicated to the teachers for the adoption of the necessary teaching strategies that helps and supports the enrichment of the curriculum. Stakeholder feedback on infrastructure and learning opportunities is solicited on a regular basis to ensure their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Feedback system from the students: An online feedback system as per the guidelines of the Institution is conducted with the participation of students. Structured feedback is obtained for each course before the end of semester examinations. The data generated is compiled by the program office and shared with concerned faculty. In case any course correction is required the same is initiated based on the information obtained from the focused feedback. This feedback information is incorporated into the module review document prepared by the faculty at the end of the course. This ensures that the course is up to date and fulfils the future employment requirement of students. Parents Feedback: Parents' feedback is based on the overall development of their ward and about</p>

learning environment in the institution as well as imparting value-based education in their wards. The PTA's Executive Committee takes an active interest in the betterment of the institution. The Committee meets once in two months to arrive at a decision on various matters concerned with the students' academic development. The parents meeting is held before the commencement of University examinations. In addition to various concerns, this meeting helps the parents to give tips on the education of their wards that are properly referenced within the institution with the support of the appropriate individuals. Alumni feedback: The alumni of the institution who have moved on to industry or for higher studies additionally give a feedback on how their years in the institution have helped them to perform their places of work/study. Teachers feedback: - Feedback is an essential part of effective learning. It is important to know teachers expectations from institution and university. It is necessary to know if they are facing any difficulties. To improve the quality of teaching, it is essential to collect feedback from teachers. However, they also made valuable suggestions for updating the syllabus to meet the current challenges and to make it more application as well as job oriented. The observations were communicated to the BOS members for possible inclusion and implementation in the syllabi soon. Employers feedback: - These forms have been analyzed and discussed in the Staff council, IQAC meetings. It was resolved to take suitable actions related to suggestions given by the students. The suggestions are passed on to BOS members for further action.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PMCs	60	32	23
BBA	Compulsory Subjects	60	70	60
BCom	Vocational	20	14	14
BCom	Usual	120	109	99

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	588	Nil	25	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	24	13	12	1	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the mentoring system of the institute aims at overcoming the emotional/psychological, personal and academic problems of the students. It ensures that students are happy in the institute and lead their ways into highly successful careers. The institute has structured and integrated mentoring system where the students can develop an amicable relationship with a faculty who can become a role model for the student by offering support and counselling. The Student Welfare Officer (SWO) of the institute allots the mentors based on the number of students enrolled in each class. The Class Teacher/Class Advisor monitors the entire class, and he/she also acts as mentor for 50 percent of the students in that class. For each class two mentors including the Class Advisor are allotted. Each mentor is mentoring 20 to 30 mentees. The mentor acts as a link between the institute and the students and perform the following functions: Mentors meet their mentees periodically and during this meeting the mentors interact with their mentees to discuss their needs or support required. The mentor's role is to help the mentees to recognize their skills, abilities, and strengthen them. Also, they assist mentees in thinking through and accomplishing long-term goals. The mentor not only helps the newcomers in settling in the institution but also solve their academic and personal problems while on campus. A profile is maintained by each mentor with the details of the mentee, including a passport-size photograph and details of all interactions and functions carried out in the same. The mentors are required to update the mentees profile and maintain the record of the regular meeting and these records are submitted to the head of the institute at the end of each semester. The mentoring of the student is done by the faculty members through participative and non-participative methods of observation. Various Co-curricular and professional activities take place within the department/college or at University level. The mentor encourages and ensures that the students prepare and participate in the activities. Student diversity is observed based on learning outcomes. When students encounter any learning difficulty, they are mentored by interactive sessions other than the regular classroom/laboratory contact hours. Remedial classes are conducted for such students after class hours to clarify doubts which include re-explanation of the topics for improved performance. Frequent absenteeism is dealt with sending SMS and making phone calls to the parents of such students. Counselling and mentoring sessions are conducted in a friendly way to help the students overcome their problems and achieve their goals successfully. These measures make learners feel confident, get individual recognition and encouragement, psychological support at the time of need. This ensures emotional and intellectual development, academic progression and long-lasting relationship with the faculty.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
588	25	1 : 24

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	Nil	Nil	7

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil
No file uploaded.			

### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	NA	VI	16/10/2020	17/11/2020
BCom	NA	VI	16/10/2020	17/11/2020
BSc	NA	VI	19/10/2020	17/11/2020
BBA	NA	VI	19/10/2020	17/11/2020

[View File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Dr. Nitte Shankara Adyanthaya First Grade College is affiliated to Mangalore University and is guided by the regulations formulated at university level regarding syllabi, examination and evaluation. Thus, internal assessment scheme is as per university rules. The institute has structured mechanism of internal assessment/evaluation which is transparent and robust in terms of frequency and mode. Every programme is subjected to formative assessment with 20 weightage out of the total marks allotted for a particular subject/course. This includes two internal assessment tests, assignments, viva-voce, mini projects etc. Students are informed about the internal examination system, internal assessment marks, semester examination etc. during the orientation programme and through the "Academic Calendar" issued to each student after the commencement of the classes. Internal examination date is printed in the 'Academic Calendar' issued to the students and the timetable is displayed, fifteen days in advance of the commencement of the internal examination, on the notice board. After every internal examination the student's progress report and attendance status of all the subjects is sent to the parents. Parents/Guardians approach the teachers if they are not satisfied with the performance and attendance status of their wards, which helps both teachers and parents/guardians keep track of the progress of the students. An examination coordinator is appointed for the smooth conduct of internal examination. The room invigilators see that there is no malpractice in the examination. Web cameras are installed in each class to maintain transparency in the examination.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an institute affiliated to Mangalore University, the institute follows the academic schedule provided by the University. The Institute prepares its own academic calendar at the beginning of academic year based on the Academic calendar issued by the University and guidelines of the Management of the institute. Academic calendar is distributed to each of the students at the very beginning of the academic year. The Vision, Mission and objectives of the college is clearly mentioned in the calendar. The calendar includes information regarding commencement of the semester, internal examination dates, inter-class and inter-collegiate fest dates, Sports day, College day celebration, end of the semester etc. The calendar also contains the information about various departments and the faculties, clubs, committees, councils and their conveners/members. Rules and regulations of the institution are included in the calendar so that every student is familiar with them. Details regarding various scholarships are included to help students avail their benefits. The academic calendar is strictly adhered to as long as no external stimuli intervene. Since the programmes have been conducted according to the schedule mentioned as per the academic calendar, the students are also benefited by such clearly define schedules. They can plan their activities, participate and balance their

academic and personal life. It also ensures discipline in the institute.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://nsamfgcn.nitte.edu.in/naac/Program%20outcomes,%20program%20specific%20outcomes%20and%20course%20outcomes.xlsx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BBA	Compulsory Subjects	38	36	94.73
NA	BSc	PMCs	12	11	91.67
NA	BCom	Vocational	19	17	89.47
NA	BCom	Usual	118	115	97.45
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://nsamfgcn.nitte.edu.in/naac/Student%20satisfaction%20Survey%202019-20.xlsx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0
Any Other (Specify)	0	NA	0	0
International Projects	0	NA	0	0
Students Research Projects (Other than compulsory by the University)	0	NA	0	0
Projects sponsored by the University	0	NA	0	0
Industry sponsored Projects	0	NA	0	0
Interdiscipli	0	NA	0	0

nary Projects				
Minor Projects	0	NA	0	0
Major Projects	0	NA	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on CBCS of I Semester BBA	Commerce and Management	06/07/2019
Soft-Skill Training Workshop	IQAC	06/07/2019
Communication Skills	English	28/01/2020
NAAC Assessment and Accreditation Process / Preparation of Self Study Report (SSR) (FDP)	IQAC	22/06/2020
Tools and Techniques of ICT-Based Teaching and Learning (FDP)	IQAC	03/08/2020
The Scenario of Management Education in Future	IQAC	06/08/2020
Higher Education Under New Education Policy	IQAC	10/08/2020
Employability Skills for the Future (Webinar)	IQAC and Training and Placement	20/06/2020
Be the Change. (Webinar)	IQAC	10/07/2020
Youth and Rational Thinking (Webinar)	NSS	02/10/2020
Investor Awareness (Webinar)	Training and Placement	19/10/2020
Kannada Nadu, Nudi matthu Kannada (Webinar)	NSS	01/11/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
No file uploaded.					

**3.3 – Research Publications and Awards****3.3.1 – Incentive to the teachers who receive recognition/awards**

State	National	International
0	0	0

**3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)**

Name of the Department	Number of PhD's Awarded
NA	Nil

**3.3.3 – Research Publications in the Journals notified on UGC website during the year**

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	2	Nil
International	Physics	1	Nil
No file uploaded.			

**3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

Department	Number of Publication
Commerce and Management	5
No file uploaded.	

**3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index**

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	Nil
Nil	Nil	Nil	2019	0	Nil	Nil
No file uploaded.						

**3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)**

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
ROLE OF CROSS CULTURAL TRAINING IN HUMAN RESOURCE DEVELOPMENT	Meenakshi. S	International Journal Of Management , IT and Engineering	2019	Nil	Nil	Nil
E-BANKING: PERCEPTION OF BANKERS- EMPIRICAL APPROACH	Meenakshi. S	International Journal of Scientific Research and Review	2019	Nil	Nil	Nil

ROLE OF DIGITAL TECHNOLOGIES IN GOVERNANCE	Meenakshis	UGC Care Approved International Indexed and Referred Journal	2020	Nil	Nil	Nil
CYBER SECURITY: ISSUES AND CHALLENGES IN E-COMMERCE	Meenakshis	Asia Pacific Journal of Research	2020	Nil	Nil	Nil
Bhuta Kola Ritual Performance: Locating Aesthetics in Collective Memory and Shared Experience	Dr. Tapaswi H. M	Asian Theatre Journal	2019	Nil	Nil	Nil
Everyday Aesthetics in Indian Cultural Communities	Dr. Tapaswi H. M	Rupkatha Journal on Interdisciplinary Humanities	2019	Nil	Nil	Nil
Microfinance to Microenterprises-A Study	Dr. Raghavendra Rao	International Journal For Research In Business, Management And Accounting	2019	Nil	Nil	Nil
Microfinance: Banking for the Poor	Dr. Raghavendra Rao	International Journal For Research In Business, Management And Accounting	2019	Nil	Nil	Nil
"Facile, cost-effective and eco-friendly synthesis	Dr. Saritha Suvarna	SN Applied Sciences	2020	Nil	Nil	Nil

of carbonyl-rich partially reduced graphene oxide using glucose as a sole precursor"						
Effects of drug abuse and addiction for engineering colleges in karnataka state	Dr. Nithin S	Online international interdisciplinary research journal	2019	Nil	Nil	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	3	42	50
Presented papers	6	3	Nil	Nil
Resource persons	Nil	Nil	Nil	6
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Raised Covid relief fund	Rovers and Rangers	2	20
Mask distribution	Rovers and Rangers	2	20
Raised Flood relief fund	YRC	2	150
Mega Blood Donation Camp	YRC/NSS	5	200
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
----------------------	-------------------	-----------------	------------------------------

Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Fire Safety	YRC in Association with Fire Brigade Karkala	Fire and Safety Awareness Programme	5	250
First Aid Awareness	YRC/NSS	First Aid Awareness	2	150
Voters' Awareness campaign under SVEEP	Rovers and Rangers in association with SVEEP.	Voters' Awareness Program	2	20
Aids Awareness	Youth Red Cross	Aids Awareness Program	4	150
Swachh Bharath	Rovers and Rangers in association with Junior Chamber International Belman Chapter	Swachh Bharath Abhiyan-City Cleaning	2	20
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange-Guest Lecture	120	College Fund	1
Faculty Exchange-Guest Lecture	50	College Fund	1
Faculty Exchange-Guest Lecture	50	College Fund	1
Faculty Exchange-Guest Lecture	51	College Fund	1
Faculty Exchange-Guest Lecture	162	College Fund	1
Faculty Exchange-Guest Lecture	45	College Fund	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
-------------------	----------------------	------------------------	---------------	-------------	-------------

		institution/ industry /research lab with contact details			
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.2	2.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	18-11-04-000	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7822	1244494	255	52883	8077	1297377

Reference Books	3231	317059	245	34489	3476	351548
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	35	26304	Nil	Nil	35	26304
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	5900	Nil	Nil	Nil	5900
Others (specify)	7	13842	Nil	Nil	7	13842
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	44	1	1	1	1	1	1	310	0
Added	0	0	0	0	0	0	0	0	0
Total	44	1	1	1	1	1	1	310	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

310 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">NA</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30	26.5	5	2.77

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain and upkeep the policies and procedures the following activities are undertaken by the institution: • A college calendar is a comprehensive guide handed over to students during orientation which covers all the rules the institute, hostel, discipline and academic conduct, procedure of examination placement, counseling, mentoring process, extra-curricular / co-curricular activities, student discipline and faculty details. • All the students have access to sports facilities, library and computer lab with the prior instructions of the staff. • An overall development of institution is done by campus cleanliness committee of the NET Campus. • Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by the employees of NET campus. • Regular maintenance of the water cooler and a water purifier is done by maintenance department. • The college buses are plying covering all the routes of Udupi and Dakshina kannada for the benefit for the staff and students. • Ambulance is available in the college campus 24X7 for the students and staff at the time of emergency. • The medical officer along with the supportive staff is available for any treatment in the campus on all working days. • NET Institutions Students Consumers co-operative stores Ltd from the year of its establishment contributes to meet the requirements of the students and the staff. • Xerox centre provides facilities like photocopy, lamination, spiral binding, print out etc. Classroom: The institution has well-equipped video surveillance classrooms that provide security 24/7. For all academic purposes, an ICT-enabled seminar hall is accessible. Library: The library has a provision of open access to daily newspapers. The books are classified according to Dewey Decimal Classification scheme and have been organized in the book racks with necessary sign boards and shelf lists. The library has implemented 'Koha' open-source software for the library management. Users can search library books through this software. Laboratory: Electronic: Electronic laboratory is situated in the second floor of the college building. Fully equipped and spacious laboratory is made available for the use of B.Sc Students. Physics lab: Institution has introduced physics in replacement of electronics for B.Sc course in the year 2018-19. For the establishment of new laboratory around 3.5 lakhs instruments were purchased. Computer Lab: The lab is on the first floor of the college building, which offers ample floor space. Which is extremely well-equipped. The department maintains the computers and their accessories, as well as all facilities, with the aid of a lab attendant and lab assistant, as well as faculty members. Sri Durga Computers, Karkala, looks after the hardware and accessories. SPORTS COMPLEX: B.C. Alva Sport complex Gymnasium: The facility is kept open from 5.30 A.M to 8.30 A.M and 3.30 PM to 8 P.M Evening from 3.30P.M to 5.30 P.M the state of Art Gymnasium is kept open only for women.

[www.nitte.edu.in](http://www.nitte.edu.in)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarships and E-Pass State Government	249	1674225
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Investment in Mutual Funds	09/07/2019	87	Commerce Association, Dr.NSAM FGC, Nitte
International Yoga Day Celebration	21/06/2019	588	NSS
Leadership Training	26/08/2019	68	Mr.Rajiv Luv and Mr.Vivek Patki, Forum of Free Enterprise, Mumbai.
Personality Development Workshop	24/02/2020	63	Mrs.Manisha Belani , Global Talent Track , Mumbai
How to Prepare for Aptitude tests and Interviews?	19/02/2020	160	IGNITE Academy, Mangalore.
Creative thinking and leadership development	20/06/2019	203	Internal Faculty - Department of Languages
Soft Skills for Enhancing Employment	20/06/2019	189	Internal Faculty - Department of Languages
Certificate Course on Communication and IT Skills	20/06/2019	196	Internal Faculty - Department of Languages
Personality Development.	20/06/2019	196	Internal Faculty - Department of Languages
Swachh Nitte - To celebrate Gandhi Jayanthi	02/10/2019	200	NSS and NET, Nitte

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	LIC -Oppor tunities and Exam	Nil	150	Nil	Nil

	Preparation- By.Mr.Somsun dar, Branch Manager, LIC , Karkala.				
2020	CS & CMA Orientation Program - By C.S.Santhosh Prabhu	124	Nill	Nill	Nill
2020	CA Orientation by KVC Academy, Mangalore	87	Nill	Nill	Nill
2020	Career opp ortunities in IT sector for Commerce students -By UNNATHI Academy, Udupi.	Nill	125	Nill	Nill

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Fidelity	125	43	SS Fabricators, BYJU'S , Bangalore, Merck Life Science, Cogent E- Services Private Ltd, Accenture - Content Management, SVPP SARL, Bamako-Mali, Africa, Legato Health	29	14

Technology,  
Claim  
Associate,  
Coptin  
Technology,  
ESG Analyst,  
Mphasis  
Mangalore,

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	66	BBA, B.Com and B.Sc	Commerce and Management, Computer Science, Mathematics and Physics	List attached	MBA, MCA, LLB, CA, M.Com, MSc etc.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	3
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	15

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mathe kalyana	University	12
University level Netball Women	University	8
University level Basketball Women	University	7
University level Basketball Men	University	9
University level	University	10

Volleyball Men		
University level Hockey Women	University	13
University level Football Men	University	18
University level Cross Country Women	University	6
University level Badminton Women	University	3
Mathe kalyana	University	12
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Women's 200 meter steeple chase Second Place	National	1	Nil	185272135	Bhoomika
2019	Triple Jump - women- Fourth Place	National	1	Nil	171562691	Pavithra
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have an elected/non-elected Students Council comprising one Council Secretary, Secretaries for each Association, Class Representatives of each class, along with the Principal and the Council Director, which meets every month to discuss their areas of concern. Students Council of the college works for the students benefit throughout the year and pursues several activities within and outside the college campus. The Student Council helps in maintaining academic discipline and strictness. They have special tasks during co-curricular and extra-curricular activities. We have Student representatives in Management Association, Commerce Association, Science Association, Literary and Wall Magazine Association, Debating and Quiz Association, Women Anti-Harassment Cell, Human Rights Cell, Fine Arts Association, YRC, Prodigy-Biannual news bulletin, Training and Placement Cell, Rover and Ranger Unit, The Internal Complaints Committee and Anti-Ragging committee. The student teams arrange the annual Students council inauguration and college day with support from the faculty. Besides this, an interclass competition, Aurora, an inter-collegiate competition N- IGMA for PU students, a state-level cultural and management fest for undergraduates, N-IGMA are hosted by the students Council with the guidance of faculty. Also, programs like Freshers Day, Teachers Day, festivals like Onam, Deepavali, X-Mas celebrations, and social initiatives like clean-up drives are successfully steered by the students of the Council. Sports Day is

yet another responsibility effectively looked after by the students contingent. The National Service Scheme- NSS is an integral part of every undergraduate institution. It aims to inculcate the larger goal of serving the nation among the students. The NSS unit has regularly conducted various activities like Blood Donation, street plays, awareness programmes to Nitte village people, rallies, tree plantation, leadership training, cleanliness drive, and residential camp. Its a unique platform for students to learn, observe, share and serve various socially sensitive and pertinent causes. The NSS functions through student leaders and teams assigned to various tasks planned by the Program Officers. In the process of community service, students act as facilitators. They visit the underprivileged sections like destitute, old age homes, etc. Execution, management and reporting of all these activities are done by student volunteers themselves. Student representatives of the Internal Complaints committee are responsible for noticing the complaints or suggestions regarding facilities provided to female students and arranging various programmes related to women empowerment. Student representatives of the anti-ragging committee are responsible for bringing to the notice of the authorities about student-related grievances like ragging, sexual harassment, coaching quality, discipline-related issues, etc. Internal Quality Assurance Cell (IQAC) having the responsibility of the smooth conduct of all activities of the institution has student representatives to look after the implementation of planned activities in an efficient manner. IQAC will be conducting periodical meetings along with student representatives and students will contribute their suggestions and feedback in the meeting. Students will have a say in the decision-making process to improve the quality of teaching learning process.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Our institution has an alumni association since 2003, but not registered. Our old students are actively taking part in the developmental activities of the college, addressing the students by a Special Lecture, giving donations and rendering services.

5.4.2 – No. of enrolled Alumni:

1378

5.4.3 – Alumni contribution during the year (in Rupees) :

23850

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association conducts 2 to 4 meetings every year. It helps in the development activities of the college like conducting competitions, workshops, training programmes and other constructive programmes. Some of the contributions made by the Alumni are- Proficiency prizes, best NSS volunteers, best sportsman prizes. Students who have selected for jobs with the assistance of employment cell acts as the ambassadors of the college. Scholarships to the students, felicitation to the rank holders. Share their experiences (past) and expectations. His/her ward/relatives are admitted to this college. Helping in conducting various competitions and programmes. They act as a link between the college and prospective employees.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance, perspective plans and participation of the teachers in the decision-making bodies of the institution. All the activities of the institution were planned at the beginning of the academic year under the guidance of IQAC cell headed by the Principal, Coordinator and faculty members in consultation with management. IQAC is to ensure that planned activities-decision taken are executed in letter and spirit. The curriculum developed by the affiliating University are made relevant and contemporary by including additional modules and topics. Service to humanity is a commitment and faculty as well as students participate in community development activities. The institution practices decentralization and participative management. The leadership of the Institute believes in participative management and strives to bring in excellence by a structured organizational system with the involvement of all the stakeholders. The Principal who works closely with an administrative team comprising faculties, coordinators and senior lecturers, offers effective leadership by setting values and participative decision-making process, coordinating the academic and administrative aspects. The Institute ensures participative management through a number of strategies: - A strategic Plan for the activities of an academic year is formed by the Principal in consultation with the various committees. Consultations are sought from the HODs in making decisions related to curriculum, teaching-learning and assessment processes.

The non-teaching staff members take care of the smooth running of the administrative system in collaboration with the teaching faculty. Teaching and non-teaching members are included in different committees like Library Committee, Admission Committee, Anti-Ragging, Commerce Association, Management Association, Science Association, ICC, Training and Placement Cell, Human Rights Cell, NSS, Rovers and Rangers, Sports, YRC and Examination Committee.

Class representative leads to all the activities like Sports, Cultural and Intra-Institute activities, etc. Evaluation of learning outcome with continuous internal assessment and other examination reforms has improved the success rate of the students. The feedback mechanism on infrastructure and learning resources has helped the institution to provide continuously upgraded infrastructural facilities and learning resources. Institutions excellent service condition and good academic environment has helped to attract and retain the qualified and experienced faculty. Many students are from economically weaker sections of the society. The institution has made higher education accessible to these groups by supporting them financially. The institution has strived to make education socially relevant and useful, and to prepare the students for life and make them responsible citizens. The vision and mission of the institution is in tune with the NEP by introducing vocational education and other activities for overall development of the student. The values of nationalism, commitment to social values and integrity are expressively reflected in the way the institution is administered and managed. Many opportunities are provided to the students for his holistic growth and actualization of latent talent and potential. By taking part in the community development programs of the Trust, the students get an opportunity to understand human conditions under which the community around is striving for material progress.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

Admission of Students

Admission is done as per University rules and regulations, and according to the governments' guidelines. • Publicity is given in prospectus/ local newspapers/websites. • Faculty visits the nearby colleges for dissemination of information about the college • Admission date, as well as other relevant information, is displayed on the college notice board well in advance. • Fee concession is given to economically backward students. • Scholarships are given to advanced learners. • Care is taken to address problems of physically challenged students. In the academic year 2019-20, 196 students got admission for the first year in the College. The students are selected for the courses through the interview on the basis of marks obtained in the qualifying examination. Fee concession is offered to the students with 90 and above. Students from sister institutions are given fee concession. The benefit is also given to the students with sports background. Preference is given to local candidates and from sister institutions that run the qualifying courses. In spite of the locational disadvantage of the College the students from other states and students from Middle Eastern countries also are studying in the College.

Industry Interaction / Collaboration

The College aims at generating computer skilled manpower and believes that industry-interaction facilitates the same. Written agreements have been signed with two local industries and one Management Institute for the above said purpose. Lectures by the executives of these companies and visits by the students to understand the functioning of these companies have helped them to understand the practical realities of the theoretical inputs given in the classroom. • In 2019-20, the College held placement drives on the campus, engaging in a large number of companies in which 56 students were placed. • Workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. • Our Alumni are working on high posts in Corporate and Industries. They also provide Guidance to Current Students College has Entrepreneur cell and activities Conducted through this cell every year.

- Final year students are provided an opportunity to interact with the industrialists in and around the Udupi and Mangalore region during their factory visit.
- Bio-data of employment seeking students are sent to different enterprises for job consideration.
- Experts from Industry and Banking institutes are invited to interact with students.
- Collaboration is established with institutions like TIME Udupi, Trisha Udupi and ICT Academy Chennai, BARCLAYS tally Academy, JKSHIM, Fidelity National Financial India Ltd, Bangalore, Vijaya Bank Nitte.

Human Resource Management

HR management is as per the Service Rules of the Institute. Any changes in the HR policy are brought to the notice of the staff members.

- Selection norms of Members of Faculty and Staff are guided by the Rules of affiliating University.
- Regular faculty development programs are conducted for the staff to update the skills in learning-oriented teaching methods
- The faculties are deputed to workshops and other academic meets to acquire new and contemporary teaching skills.
- Salary, pay-scale and increments are given to staff members as per University norms which lead to employee satisfaction.
- Institute grants Medical, Casual, On Other Duty, Earned Leave and Special Casual Leave to its faculty members. And Non-Teaching gets Medical, Causal and Earned Leave as per the norms of University. It also provides Maternity Leave (6 months) according to norms to its female members.
- The management contributes an amount equal to the employee share for EPF.
- The faculty members are entitled to avail summer (30 Days) and winter (30 Days) vacations as per the guidelines of the University.
- Training programs are conducted for the non teaching staff periodically. These programs are organized by the management and Trust.
- Training and Placement activities are done through the Training and Placement cell.
- Soft skill development programs organized to the students.
- Through NSS, Rovers Rangers and Red Cross Club outreach programs are conducted.

Library, ICT and Physical

Library facility, Infrastructures

Infrastructure / Instrumentation

like Computers with internet facility, Photocopy machines, LCD Projector (AV Room) Scanners, and Printers are available to the Students and the Research scholars. The library has a library advisory committee. The library advisory committee has four to six members. The members have the responsibility of stock verification of books, maintaining discipline in the library, solving the problems of students regarding a shortage of books, recommending the purchase of new books and journals for the library, etc. The students are motivated and encouraged to read books and journals/subject magazines. Relevant books and journals are added to the library periodically. Outside the classroom students are directed to take up assignments, mini projects, and notes preparation utilizing the well-equipped library resources. Book bank and ICT facilities are provided. Introduced library automation system through KOHA software during the year. All the departments are provided with internet facility. In the library Internet facility is provided to the students free of cost. The media section is used by the staff and students for preparation of PowerPoint presentations and association activities. Computer laboratory with internet facility is used by both staff and students.

Research and Development

- Encourages faculty members to present research papers in International/National/State Level Seminars, workshops and to act as resource persons.
- Trained and motivated to publish research articles in research journals and magazines
- Motivates the faculty members and the students to organize various seminars and workshops at Institutional / State / National / International levels.
- Faculty development programs have been conducted to enhance research writing skills, creative thinking, and how to publish an article.
- Research projects like a mini project, project in lieu of Auditing subject for sixth semester BBA students and Computer subject projects for Sixth Semester B.Com (Vocational), as a part of their curriculum are given to the students. Mini project is offered for all final year students.
- The management of the College is

proactive and has the policy to provide seed money, institutional and administrative support, reduced teaching load, special leave to faculty engaged in research works and projects.

- Industrial/ factory visit to understand the practical aspects of functioning and interact with the employees. The Institute encourages faculty members to pursue Ph.D. programs in reputed universities.
- Ms Saritha Suvarna received her Ph.D. in Physics for a dissertation entitled Synthesis, Characterization and Radio Modifying Effects of 2DG Capped Gold Nanoparticles against Normal and Tumor Cells from Mangaluru University.
- Mr.Raghavendra Rao has been awarded Ph. D. in Economics on the dissertation titled Financial Intermediation and Economic Development - A Study with Reference to Self-Help Groups in Udupi District of Karnataka State from Tumkuru University
- Mr.Nithin, Physical Education director, has been awarded Ph. D. On the dissertation titled A Study of the Managerial Patterns and Policies, Infrastructural Development and Assessment of Performance Pertaining to Sports in the Technical Colleges of Karnataka State from Mangalore University
- Mr.Tapaswi H.M. has been awarded Ph. D. on the dissertation titled Understanding Aesthetic Experience: Towards the Conceptualisation of Contemporary Theatre Community in Karnataka from Manipal Academy of Higher Education.

**Examination and Evaluation**

University has adopted a Choice Based Credit Semester scheme, wherein students' an option to study interdisciplinary subjects with a weightage to participation in Extra-Curricular and Co-Curricular activities is also considered for internal assessment. As per University regulations, internal assessment mark is based on two internal assessment examinations. The College also considers assignments, mini project and viva-voce examination for internal assessment. Students are shown their internal exam answer sheets as well to maintain transparency.

- Final semester exams are conducted by the university. The facility for remodelling, getting photocopies and revaluation is made by the university.
- Examination results

are computerized, Evaluation is done fast and results are announced within a week. • To keep track of students' progress, Progress Cards are sent to the Parents. • Academic advisors keep in touch with the parents to advice about the performance of their children. Parents of students with poor academic records will be called to meet their respective class advisors for monitoring and for follow-up action. • Faculty members participate in University examination and valuation work. All these steps yielded rich dividends in terms of better results in university examinations. During the 38th convocation of the Mangalore University held on 27 February 2020, Ms. Sujana received Gold Medal From the vice- chancellor of Mangalore University for securing the highest marks (300/300) in the subject Financial Accounting in V and VI Semester B.Com. Degree examination.

Teaching and Learning

As part of the efforts to strengthen the teaching-learning process the college initiated the following • Friday Academic Meetings. • Provided adequate infrastructural facilities for teaching and learning. • Well qualified and experienced faculty members. • Motivates the faculty members to attend Orientation Programme, Refreshers Courses, Workshops, and FDPs to upgrade their skills and constantly be in the process of learning so that they can get into the benefits of their updated knowledge and skills to students. • Mentoring to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 25-30 students whose overall growth and development are continuously monitored by faculty and their problems are discussed. • Regular counselling sessions to the needy students. • Online attendance register system to keep a track on regularity of students attendance • Intimating the parents about attendance through SMS • Remedial coaching and bridge classes for slow learners. • Academic oriented Guest Lectures. • A regular industrial visit is organized. • Continuous Internal Assessment includes mandatory assignments, seminar presentations, and fieldwork and mini projects in all courses. • Classes are handled with

aids like PowerPoint presentations, Case Studies, etc. • Moral and ethical values, social responsibility, and discipline are inculcated among the students through NSS, Rovers-Rangers, YRC and Associations programs • Evaluation of teachers' performance ability through learners' feedback at the end of the semester. • Workshops/Leadership training and soft skill camps are conducted within campus and students are encouraged to participate in them for making learning effective.

Curriculum Development

• Developed at the University Level: As the college is affiliated to Mangalore University the curriculum is decided by the University. Affiliated Institutions are not allowed to design their own curriculum. Hence the college implements the curriculum in accordance with the university rules and regulations. • Once in every 3 years, the university updates the syllabus and senior faculty members of our college play a proactive role in framing the syllabus and form an important part of the university-formulated curriculum development committees and has contributed to the curricular development of the University. • All teachers are the members of the Teachers' Associations of Mangalore University for various subjects taught in the College. These associations regularly conduct seminars and workshops in which opinions and suggestions are formed for the consideration of BOS. • The extracurricular associations of the college design the programs in such a way that the students learn and acquire social and spiritual values which are very much needed to run their life successfully. • Dr. Veena Kumari B.K, Principal of our college, is a member of BOS of Mangalore University. Prof. Raghavendra Rao, Department of Commerce and Management, is a member of BOE and BOS of Mangalore University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<ul style="list-style-type: none"> <li>• There is an Admission cell at College campus from where students get information about admission procedures, course fees, college facilities, etc. •</li> </ul>

	On the website of the college, a link is provided, and students are advised to visit it at regular intervals to keep themselves updated. • The teaching faculty has also created WhatsApp groups to post updates and news related to academic and official matters.
Examination	Not Implemented. It is based on Mangalore University guidelines.
Planning and Development	Not implemented
Administration	<ul style="list-style-type: none"> <li>• All official communication carried out via e-mail and WhatsApp group.</li> <li>• Implemented an Online leave requisition system.</li> <li>• Notice display system for students and other stakeholders.</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• E-Payment of staff salary.</li> <li>• Fully equipped computerized methods are followed to keep tracks and records of all finances of the College.</li> <li>• Management checks verify and guides the finance and accounts section time to time.</li> </ul>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Mrs. Veena Kumari B.K	CBCS	Association of Principals of Mangalore University	500
2019	Mrs. Nishmitha Shetty	CBCS	SDPT FGC Kateel	100
2019	Mrs. Sowmya M.J	CBCS	SDPT FGC Kateel	100
2019	Mrs. Manu Kumari	CBCS	SDPT FGC Kateel	100
2019	Mrs. Shwetha N	CBCS	SDPT FGC Kateel	100
2019	Mr.Prakash B	CBCS	SDPT FGC Kateel	100
2019	Mrs. Meenakshi	CBCS	SDPT FGC Kateel	100
2019	Mrs Manu Kumari	CBCS	St. Aloysius Evening, College, Mangalore	100
2019	Mr Prakash B.	CBCS	St. Aloysius	100

			Evening, College, Mangalore	
2019	Ms Anusha Acharya	CBCS	St. Aloysius Evening, College, Mangalore	100
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Making of a Great Teacher	Nil	17/06/2019	17/06/2019	25	Nil
2019	I Semester BBA CBCS syllabus	Nil	06/07/2019	06/07/2019	134	Nil
2020	Preparation of self-study report	Preparation of self-study report	22/06/2020	22/06/2020	25	2
2020	Tools and Techniques of ICT based Teaching Learning	Nil	03/08/2020	03/08/2020	24	Nil
2020	The scenario of management education in future	The scenario of management education in future	06/08/2020	06/08/2020	25	2
2020	Higher education under new education policy	Higher education under new education policy	10/08/2020	10/08/2020	25	2
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
---------------------------------------	---------------------------------	-----------	---------	----------

programme				
Revised syllabus	2	05/08/2019	05/08/2019	1
Second semester CBCS BBA syllabus workshop	5	04/01/2020	04/01/2020	1
First-Year Degree Syllabus	2	28/01/2020	28/01/2020	1
The Seminar on the Philosophy of Indian Aesthetics	1	15/01/2020	16/01/2020	2
Second semester CBCS B.Com syllabus	5	21/12/2019	21/12/2019	1
First-Year Degree Syllabus	3	01/08/2019	01/08/2019	1
Workshop on CBCS I B.Com Subject	5	29/06/2019	29/06/2019	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	25	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Free medical and dental facility as per Trust regulations, Free conveyance facility, Maternity leave, Vehicle parking facility.	PF, Free medical and dental facility, Free conveyance facility, ESI scheme, Maternity leave, Vehicle parking facility.	Group insurance, Fee concession, Mid-day meals, Scholarships, Free education under sports and Games quota, conveyance facility at concessional rates.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The activities and operations of the College are reviewed, monitored and evaluated through an internal committee of the Institute, independent Internal Auditor and Statutory Auditor. The purpose is to conduct an objective examination of evidence and provide an independent assessment on the Activities and Operations of the college and contribute to the improvement of activities and operations of the college. The institute has a mechanism for internal and external audits. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Accountant has been permanently appointed and a team of staff under them does a thorough check and verification in each

financial year. Likewise, an external audit is also carried out on an elaborate way on yearly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings/objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid recurrence of such errors in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0
---

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University	Yes	Academic Team
Administrative	Yes	Affiliating University	Yes	Administrative Team

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA's Executive Committee takes an active interest in the betterment of the College. Mrs. Lalitha is the President of the Association, Prof. Ramesh M is the Secretary of the Association, Mrs Divya Prabhu is the Joint Secretary of the Association with 5 other parents as its Members. The Committee meets once in two months to arrive at a decision on various matters concerned with the students' academic development. AGM was held on 6th August 2019 Besides, every year two General Body Meetings are held. Some of the contributions made by the Alumni are • Working as the ambassador of the college. • Scholarships to the students, felicitate the rank holders. • Guest lectures and training programs • His/her ward/relatives are admitted to this college. • Helping in conducting various competitions and programmes. • Financial assistance is given to economically backward students. • Financial support extended to conferences/seminars. • Sponsoring the free mid-day meal programme.

6.5.3 – Development programmes for support staff (at least three)

- Support Staff is part of all activities-academic and non-academic. • Regular Staff meetings to address their needs and upgrade their skills are conducted. • Computer Training of the office staff so that they are able to handle the online admission and registration of students.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Enhanced use of ICT by faculty in the teaching-learning process. • Initiatives for a green campus. • AQAR of the IQAC 2018-19 uploaded on 05th November 2020.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Preparation of Academic Calendar.	09/04/2019	25/04/2019	29/04/2019	25
2019	Institutional Social Responsibility activities were given due importance	14/06/2019	20/06/2019	31/03/2020	613
2020	Organized Endowment lecture on the topic Consumer Rights: Issues, concerns and challenges.	14/12/2019	20/02/2020	20/02/2020	600
2019	A two day leadership training camp was organised for the student council members and for the final year students.	31/07/2019	26/08/2019	27/08/2019	68
2020	Submission of AQAR of IQAC 2018-19	12/06/2020	05/11/2020	05/11/2020	25
2019	Orientation program for the First Year Degree students	14/06/2019	18/06/2019	19/06/2019	202
2019	Conducted a one-day workshop on	14/06/2019	06/07/2019	06/07/2019	132

	CBCS of First Semester BBA of Mangalore University.				
2019	Organised a one-day FDP on Making of a great teacher.	14/06/2019	17/06/2019	17/06/2019	25
2019	Organised PTA Meeting	31/07/2019	06/08/2019	06/08/2019	350
2019	Soft skill training workshop for students.	14/06/2019	06/07/2019	31/03/2020	190
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Adolescence Identity	04/09/2019	04/09/2019	51	Nil
Are the values alive in youth	24/09/2019	24/09/2019	57	14
Challenges of women Entrepreneurship	20/01/2020	20/01/2020	56	10
Life Skills and Development	30/01/2020	30/01/2020	55	10
Women Entrepreneurship	13/02/2020	13/02/2020	50	10
Demonstration of Martial Arts	14/02/2020	14/02/2020	49	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Awareness programmes against pollution.
- The Institute provides various means to educate or to create awareness among the students on Climate Change and Environmental Education.
- The use of Plastic and tobacco are prohibited in the college campus.
- Clean and green campus- Cleanliness drive is organized to Create awareness and motivation among students to keep the environment clean.
- Constant efforts are made by the Institute to keep the campus plastic-free.
- Waste management and Environmental awareness programs/ Jathas organised.
- Wastewater recycling unit in the campus utilizes and recycles sewage water. The

recycled water is used for watering the plantations and improving environment.

- Organised Three Swachh Bharath Programmes by NSS and Rover/Ranger Unit.
- Dustbins are installed at various positions and cleanliness is maintained.
- Conscious efforts are made to switch off lights and fans when not in use, to save energy.
- The institute has installed solar panels for supplementing the need for power supply to the hostel.
- Rainwater harvesting is done at the campus.
- Gardens are maintained.
- Vanamahotsava is practiced by NSS Unit.

During its annual special camp,

- NSS volunteers build check dams in the adopted villages.
- Conducted Swachh Bharath programme at Belman in association with JCI Belman. and 'Swachh nitte' Awareness program and "cleaning Campaign held at nitte premises.
- The project undertaken in the NSS Camp was Nitte Smart Village Survey. Around 2600 houses and 8 wards covered in the survey, which is done to understand the socio -economical condition of the people.
- Organised a guest lecture on the topic "The role of Youth in Peace and Environment".

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	09/09/2019	1	Flood Relief fund raised Rs .41,983/- towards Natural Calamity Victims of Karnataka aka.	Fund Raised	355
2019	1	1	11/09/2019	1	First	Public	72

			019		Aid Awareness Programme	Health	
2020	1	1	26/01/2020	1	Swachh Bharat Programme at Belman	Community service and Public health	20
2020	1	1	19/02/2020	1	Organ Donation and Tobacco Control Awareness Programme	Awareness	62
2020	1	1	15/02/2020	1	Mega Blood Donation Camp	Public Health	92
2020	1	1	25/04/2020	1	Mask Distribution	Covid-19 prevention program	5
2019	1	1	02/10/2019	1	Swachh Awareness program and cleaning campaign held at Nitte.	Community service and Public health.	132
2019	1	1	23/12/2019	7	Project undertaken in the NSS Annual Special Camp about 'Nitte Smart Village Survey' done to understand the socio-economic condition of the people.	Basic needs.	100
2020	1	1	16/02/2020	1	Food served on the	Community Service	70

					occasion of Kemmannu Car Fest by NSS Volunteers.		
2020	1	1	12/07/2020	1	Organised a virtual celebration of International Paper Bag Day by Districts Scouts and Guides, Udupi.	Community Development	20
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus for students	15/04/2019	Reviewed and revised Annually.
Teacher's diary	13/05/2019	The institution follows the code of conduct of Mangalore University. The Teacher's diary is distributed every year. The teacher's Diary is maintained by every faculty and is duly signed by HOD and Principal.
Academic calendar 2019-20 for all students.	17/06/2019	A code of conduct for students is illustrated in the Academic calendar. An academic calendar is to keep students, faculty, and staff reminded of key dates throughout the academic semester and year. It can also be useful for prospective students, alumni, and parents as well.
College Magazine "Vibhava"	20/08/2020	The college Magazine is distributed every year to the students, faculty and staff. The college magazine is the platform for the students to

		express their creativity of thoughts and imagination. Each issue of the college Magazine is a mile stone that marks the growth.
Service Rule Book	17/06/2019	A code of conduct for staff members is illustrated in the Service Rule Book. The Service Rule Book is given to staff at the time of their Appointment. All the procedures and rules relating to the staff have been compiled into a book. Employees service Rules and duties and responsibilities for the benefits of staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fresher's Orientation Programme.	18/06/2019	19/06/2019	189
Celebration of International Yoga Day.	21/06/2019	21/06/2019	422
Celebration of Youth Day.	14/08/2019	14/08/2019	81
Celebration of Independence Day.	15/08/2019	15/08/2019	510
Celebration of "Sadbhavana Diwas"	20/08/2019	20/08/2019	22
Celebration of Onam Festival.	12/09/2019	12/09/2019	443
Organised a Talk on "Today the Need".	13/09/2019	13/09/2019	39
Talk on recent trends in HR Practices.	23/09/2019	23/09/2019	74
Talk on "Are the values alive in youth".	24/09/2019	24/09/2019	71
Christmas Celebration	24/12/2019	25/12/2019	280

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Established Bio-Diesel demonstration plant in the campus.
- Awareness programme against pollution.
- Clean and green campus.
- The institute has made the campus plastic-free and Adoption of paper bags.
- The institute maintains and encourages proper waste management facilities in the campus for making it eco-friendly.
- The rainwater harvesting facility is available in the campus.
- Gardens are maintained. A number of plants exist at different places in the college to maintain cool and healthy atmosphere.
- Renovation work of the Sanmathi Museum is almost complete and in the new setup the students and visitors can enjoy the greenery of the gardens, water filled ponds and well arranged museum.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice I

1. Title of the Practice: Nitte Smart Village survey on socio-economic condition.
2. Objectives of the Practice: Socio-Economic survey is an important part of education to know the status of the people of our country. The sole aim of the socio-economic planning of our country is to transform the socio-economic condition of the people living in the rural areas. To administer this project, we have constituted a team under the guidance of NET Trust with the following core objectives.
  1. Conceptualize the framework for "Smart Village".
  2. Develop a self-sustainable and viable model of smart village and draw an execution strategy.
  3. Design technology solutions, Smart Village policy for better and empowered rural governance.
  4. Mainstream Village communities, Rural institutions in designing a Smart Village.
  5. Design a detailed plan for investment and resource allocation mechanism for implementing smart village initiative.

Dr. NSAM FGC Volunteers were instrumental in undertaking this project. 100 student volunteers collected data about the socio-economic conditions of households in Nitte Village. Our college believes in educating each student within society to prepare and qualify them for work in economy as well as to integrate and understand the various problems of socio-economic conditions.

3. Context: Development of rural areas leads to the progress of country. A smart village has come into operations in some states. Government of India, under the energetic, committed and innovative leadership of prime minister Narendra Modi, is working on smart cities and smart village program, which is good Initiative. The program was an attempt to transform rural areas into smart village. It was found during the students work promotes experimental learning that the students lacked the survey studies be used in education. The challenge was to prepare the students to meet their need as well as to know about the local areas, its past and present and various problems of socio-economic conditions and also it is a institutional social responsibility to the continuous commitment to conduct them in an ethical manner and contribute towards the socio-economic development of the society at large.
4. Practice: Nitte education trust in collaboration with Nitte Gram Panchayat undertaken the project "Nitte Smart Village Survey. In this regard Dr. NSAM FGC Volunteers actively participated in the survey. Around 2,690 houses and 8 wards were covered in the survey, which is done to understand the socio-economical condition of the people. The focus would be on agricultural changes and changing pattern of rural livelihoods and its implication for future development. Since every village is unique, in various ways, no uniform frame work is possible for all the villages. There are some specific issues and some generic issues that we can cover under this study. Smart Village rely on a participatory approach to develop and implement their strategies to improve their Economic, Social and Environmental conditions, in particular by promoting innovation and mobilising solutions offered by digital technologies. The basic concept of Smart Village is to collect community efforts and strength of people from various streams and integrate it with information technology to provide benefits to the rural community.
5. Evidence of Success: The initiative

undertaken by the College is a small step towards making India as developed nation. Survey of around 2690 houses from 8 wards were carried out by Dr. NSAM Volunteers for 6 days with 100 students and 3 faculty members. Students were able to reach majority of the houses. Proper responses were received by the respondents. Survey meets the appropriate quality targets. Project delivered all items within the agreed scope. The project meets Institutes social responsibility targets.

**6. Problems Encountered and Resources Required:** Research on rural areas encounters many problems connected the complexity of the issue in questions, A great number of Households, had a huge family size, which took a lot of time to interview each of these household. Responses cannot be generalised as respondents are from different social and economical background. 100 committed students' volunteers and three faculty members were the part of the project.

**Best Practice II**

**1. Title of the Practice: MAINTENANCE OF ENVIRONMENT-FRIENDLY CAMPUSES.**

**2. Objectives of the Practice:** Raging degradation of the environment is a cause of global concern. As world community citizens, it is imperative that each act responsibly towards the environment while at the same time working to preserve it. Dr. NSAM FGC, as a responsible educational institution, is aware of its duty to educate the youth on the importance of preserving the environment by encouraging sustainable lifestyle adoption. In the implementation and promoting a number of green programs, the College believes in learning by training and therefore tries to set an example for the students.

**3. The Context:** The College is located between western Ghat and Karnataka states coastal belt and is one of the finest geographical locations. Despite the limited resources for overhauling and maintaining the old infrastructure, the College took steps to become an environmentally conscious space and regulate its limited natural resource demand.

**4. The Practice:** To build socially responsible people, holistic education is imperative. Higher education cannot limit itself to merely providing academic training. It is important that students are made aware of their duties and responsibilities towards society and the world at large. Being sensitive and responsive to the environment is a trait that has to be inculcated in children at a young age in school and be reinforced at the level of higher education. To set an example and inspire all stakeholders to opt for environment-friendly alternatives, Dr NSAM FGC has initiated the following practices: An awareness programmes against pollution: The institute has shown a keen interest in making the work paperless in the future and has made efforts. The institute has made the campus plastic-free. The use of Plastic and tobacco are prohibited in the College campus. The institute maintains and encourages proper waste management facilities in the campus for making it eco-friendly. Environmental awareness programs/Jathas are organised. Rainwater harvesting process is initiated. Gardens are maintained. A number of plants exist at different places in the college to maintain cool and healthy atmosphere. Vanamahothsava is practiced by our NSS Unit every year.

**5. Evidence of Success:** Each initiative undertaken by the College is a small step in contributing to the greater good of humanity. Since these programs may be known, it takes time to bring about significant changes, but the measures are bearing fruit and positive changes are becoming evident.

**6. Problems Encountered and Resources Required:** Financial constraints remain the biggest problem for expensive green initiatives like Rainwater harvesting, waste management, solar power plant, etc. It also remains a challenge to educate the local community about green initiatives and take adequate action.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.nitte.edu.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

Dr. NSAM FGC has carved out a niche for itself as a result of its cutting-edge educational quality, unique teaching-learning process, and constant focus on students overall success. Members of the institutes faculty and staff are constantly working to assist students in this phase of grooming. Despite the fact that the students performance is being evaluated. The college mission is to offer high-quality Teacher Education to students from all walks of life in order to prepare them for academic success and global leadership. The Teaching and Learning process is being focused on following the major steps mentioned below: Academic Calendar - states the year-round activities of the students. The academic committee prepares the academic calendar at the beginning of the year. Guest lecturers - are arranged with the objective to enrich knowledge and update with current practices. Preparation of teaching plan - Faculties prepares teaching plan before the commencement of semester, that helps in the adoption of teaching methodology in advance and better outcome from students. Mentor-Mentee system - the institute focuses on the Mentor-Mentee relations, where the faculties are allotted 25 to 30 students, who take care of the students in his/her academics, acting as a counsellor and a guide. ECC Activities - Students actively participate in all the events conducted by the institute leading to leadership and team building qualities. Societal and Cultural development - Students are encouraged to participate in social activities like, Traffic Day, Blood donation camp, Swachh Bharat Abhiyan, various CSR activities, hence, showing the bond and responsibility towards the society. Reputation - Dr. NSAM FGC holds the reputation of being one of the best colleges under Mangalore University. Student Feedback system - online Feedback system allows the students to freely share their individual views about the syllabus, teaching techniques, classroom environment to improve the learning experience. Tie - up: The written agreements (MOUs) have been signed with GTT Training from BARCLAYS Talley Academy, Indian Society for Training and development (ISTD). Lamina Foundries Nitte and Lamina Suspension Products Ltd., Mangalore for taking students to Industry visits and projects works which gives students exposure to industry interactions, Justice K.S.Hegde Institute of Management, Nitte to have staff exchange and research support. •National Innovation and Start up policy cell in collaboration with ATAL Incubation Centre with the aim of promoting start-ups among the faculty and students to undertake a start-ups. Mini Projects: Mini projects are made compulsory for the final year students in which commerce and management students study the different aspects of the business-like production, marketing, finance etc., whereas the science students come out with mini projects on, development of ICT software, computer software, tools developments etc., Nitte Smart Village Survey: Dr. NSAM FGC Volunteers were instrumental in undertaking this project. 100 student volunteers collected data about the socio-economic conditions of households in Nitte Village. Our college believes in educating each student within society to prepare and qualify them for work in the enterprises as well as to integrate and understand the various problems of socio-economic conditions.

Provide the weblink of the institution

<http://www.nitte.edu.in>

## 8.Future Plans of Actions for Next Academic Year

In keeping with the tradition of striving for excellence, the College Calendar would be prepared in accordance with the Mangalore Universitys Academic Calendar, but with the additional activity. We intend to make the Academic Calendar more action-oriented in the coming year in response to the needs of various Departments. In addition to the above, seminars and guest lecturers in collaboration with the industry experts that provides exposure to new

developments in the field of Commerce, Science, Management and Accounting are also organized. The future plans of Action for next Academic year 2020 -2021 include the following:

- To further strengthen the ICT.
- Conducting student focused academic and skill development activities.
- More activities of social outreach would be organised like NSS/Rover -Ranger Camps, YRC camps, blood donations, environmental awareness events, rallies etc.
- Skill developmental programmes for staff and students in collaboration with ICT Academy Chennai.
- Leadership Training Programme to equip students with skills to explore opportunities beyond the classroom to meet future local workforce needs through career and industry tours, interactive leadership workshops and community services.
- Introducing Tally with GST Value added Course to meet Academic requirements.
- To explore possibility of placement of our students in good companies.
- To enrich the collection of library books.
- Tapping more resources for conducting webinars/seminars for gaining more knowledge in the recent trends.
- To introduce college bus in Hebri -Muniyal-Nitte route.
- The institute is expected to enter MOU with Indian Society for Training and Development (ISTD) to promote a better and more effective utilisation of Human Recourses through training and Development.
- Planned to extend Parking Area in front of the college building.
- MOU with National Innovation and Start up policy cell in collaboration with ATAL Incubation centre, Nitte with the aim of promoting start up among the faculty and students to undertake a New Venture.
- The institute is expected to join Nitte Deemed to be University during the next Academic Year.
- To continue the MOU with Kalya High School, Nitte and the nearby Nitte Village School in the next academic year.
- Regular curricular, Co-curricular and Extra-curricular activities for students.
- To buy additional LCD Projectors and Computers.
- To conduct a greater number of Leadership training programmes.
- Training for IBPS, coaching for CPT, Public Service and Defence Examinations.
- To conduct a large number of pre-placement activities for the final year students of various courses, so as to help them optimally utilise the benefits of placement opportunities.
- To organize study tours and field visits.
- To continue the initiative to keep the campus clean and Eco-friendly.
- To invite resource persons from various institutions and industry to provide technical and industrial knowledge to the students and teachers.
- Construction of a separate new building for First Grade College.
- Keeping in mind the environment being harmed unnecessarily because of use of paper for reporting and record-keeping, we at FGC would like to initiate to move towards paperless office.